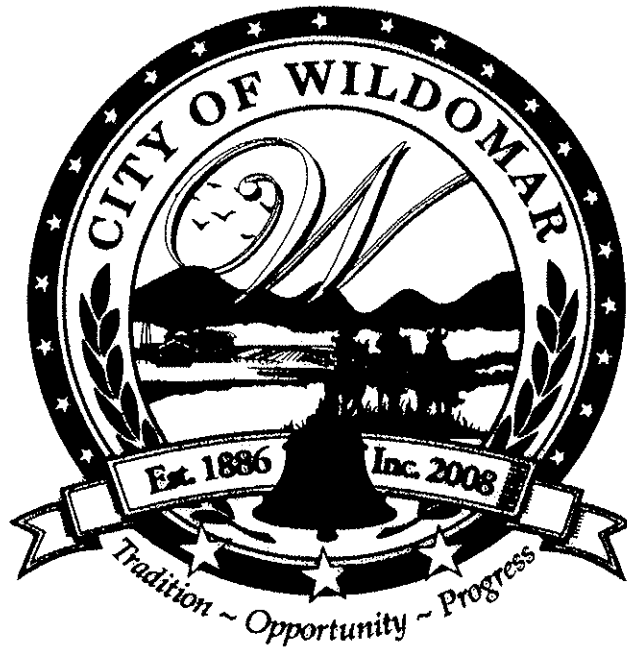


PROPOSED BUDGET

FISCAL YEAR 2012-2013

May 9, 2012



Ben Benoit, Mayor
Timothy Walker, Mayor Pro Tem
Bob Cashman, Council Member
Bridgette Moore, Council Member
Marsha Swanson, Council Member

Frank Oviedo
City Manager

Proposed Budget

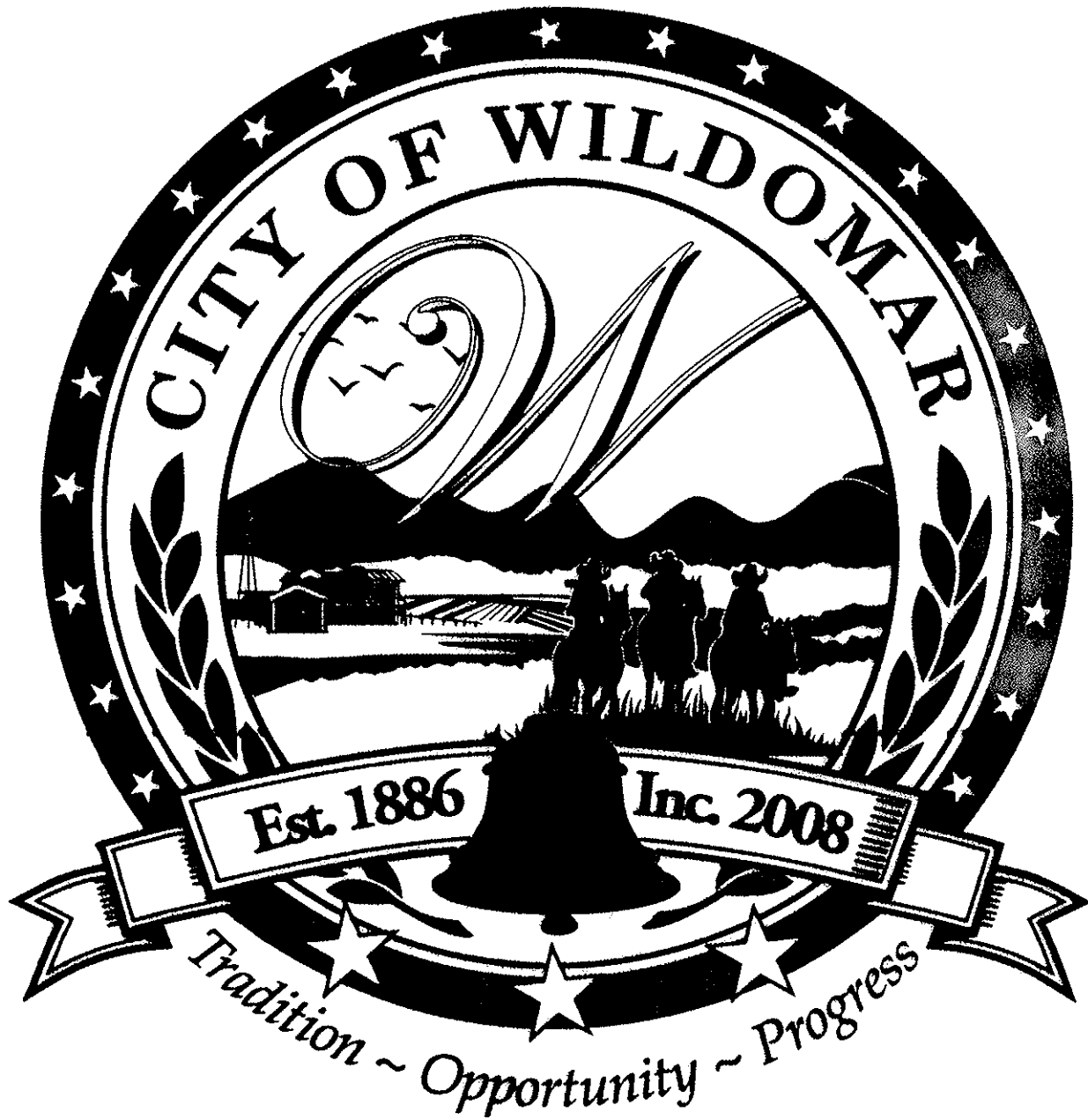
City of Wildomar

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Fiscal Year 2012/13

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Overview

The City's Operating Budget is a flexible spending plan that is the legal authority for departments to commit financial resources to provide services within the City of Wildomar. The total expenditures for the 23 Operating Budgets for Fiscal Year 2012-13 is **\$12.7 million**. This amount includes: **\$6.8 million** in the General Fund, **\$5.9 million** in other non-general funds such as Gas Tax, AQMD, Measure A and the Assessment Districts. The Wildomar Cemetery District is budgeted at less than \$0.3 million, similar to last years level of expenses.

The City's General Fund Budget of **\$6.8 million** is 53% of the total proposed budgeted expenditures and provides most of the services commonly associated with government (public safety, recreation, planning and development). The Fiscal Year 2012/2013 Capital Improvement Project expenditures are primarily the expenses of the Measure A projects and Grant funded projects.

Highlights: The budgets proposed provide for basic service levels due to the State taking the City's Motor Vehicle License Fee revenues which provided over 23% of the prior years revenues. Several Planning related projects are presented in the Staff Report for consideration to add to this budget. These "Decision Packages" will be presented in detail during the Public Hearing.

The Budget Document


The document initially provides summary information for revenues and expenses on a fund basis. Then additional detail is provided by each department or service function . A brief description is provided for each service as well as additional expenditure details by account number.

Staffing: The City currently has approved authorized positions for a City Manager, Assistant City Manager, City Clerk, Administrative Analyst, Administrative Assistant, Maintenance Operations Manager and a Grounds Worker. Two additional staffing positions are proposed at this time; Planning Director and Community Services Manager. Filling these positions at this time will provide additional service levels to the public at a lower cost than contracting for the additional hours of service.

The Budget Process: This budget will be presented for discussion in a public hearing session on May 9, 2012 and recommend for adoption. Changes can be made prior to adoption and the final adopted budget will be published within 60 days of adoption. Comparison and budget reviews will occur on a quarterly basis to make any needed adjustments.

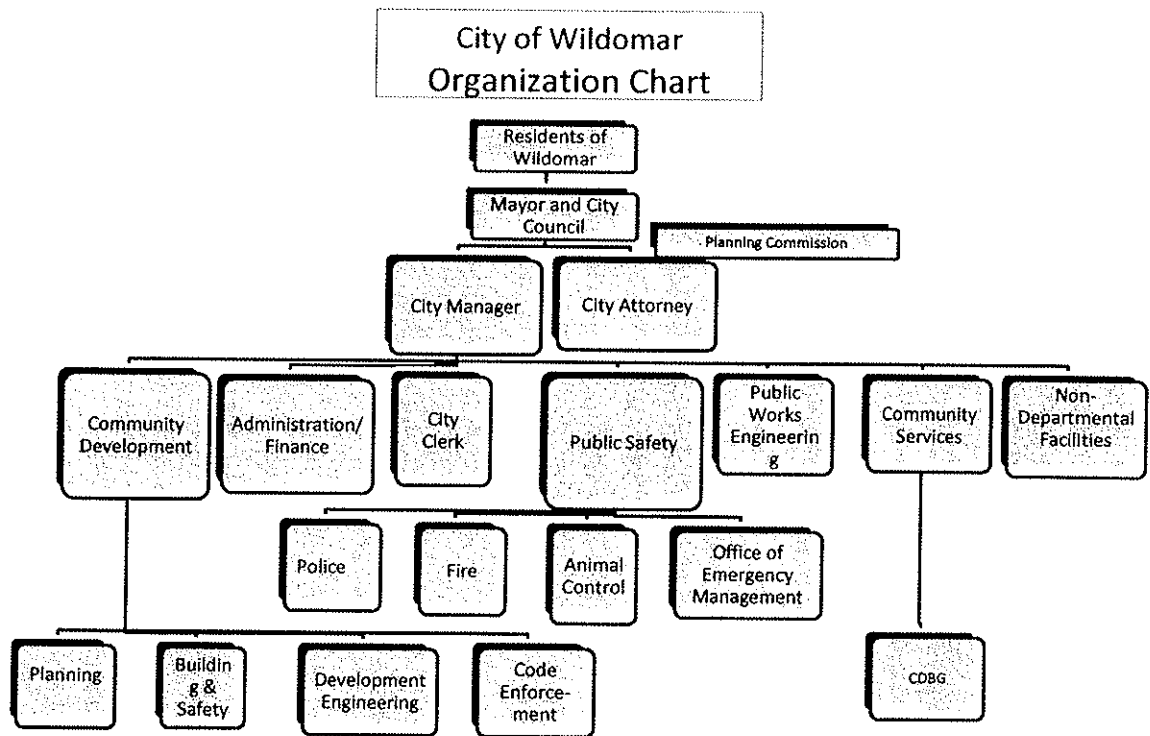
FY 2012-13 Decision Package for Review, Consideration and Funding.

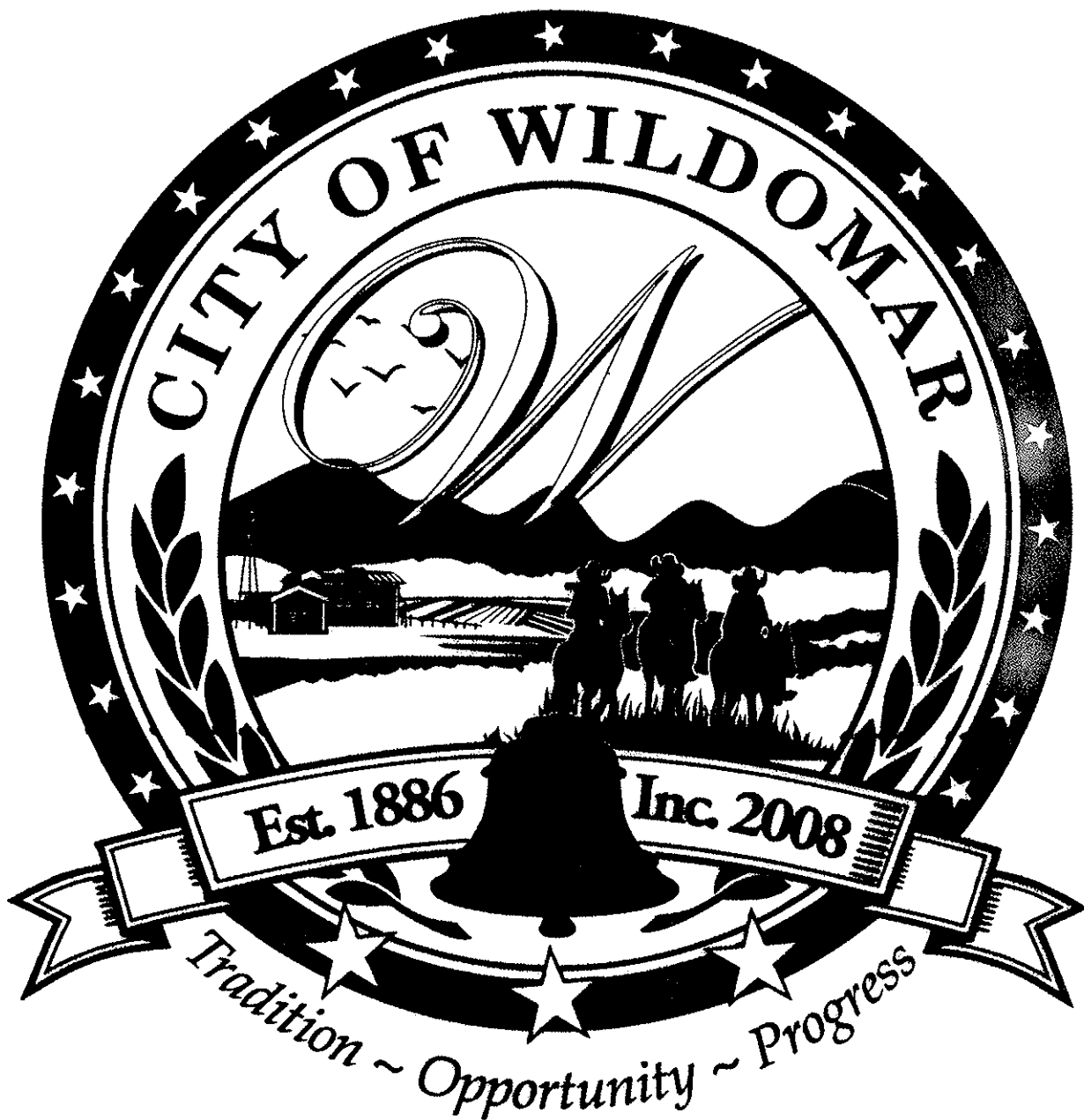
These projects are not included in the FY 2012-13 Base Budget and will be funded separately from new revenue sources or fund balance.

		Submitted by: Planning Department
Decision Packages		Fiscal Year 2012/13
Operating	Who/What/Where	How Much \$
Special Planning Projects		
	5th Round Housing Element Update (with CEQA compliance - state mandated)	\$13,500
	LED Monument Sign Ordinance Amendment (per City Council direction)	\$3,000
	Comprehensive Lighting Ordinance Update (per City Council direction)	\$12,500
	General Plan/Zoning Code Update (Multi-year project funding needed)	\$150,000
Total Expenses		\$179,000

City of Wildomar
Schedule of Authorized Positions
FY 2012-13

Position	Number of Employees	Budgeted Salary	Medical Insurance Allotment	Other Compensation & Retirement	Total Positon Cost
City Council Member	5	\$ 3,600	\$ 14,400	\$ 953	\$ 18,953
City Manager	1	168,483	14,400	53,221	236,104
Assistanct City Manager	1	149,013	14,400	46,869	210,282
City Clerk	1	82,012	14,400	23,881	120,293
Adminisrative Analyst	1	64,515	14,400	17,071	95,986
Administraive Assistant	1	34,267	14,400	9,067	57,734
General Office Assistant	0	-	-		-
Maintenance Operations Manager	1	38,106	14,400	10,587	63,093
Grounds Worker	1	26,208	14,400	7,281	47,889





City of Wildomar
Total City Budgets Summary
FY 2012-13

Revised for CDBG Addition, 5-9-2012

	Estimated Available Balance 06/30/12	+	Proposed Revenues 2012-13	=	Funds Available 2012-13	-	Proposed Appropriations 2012-13	=	Estimated Available Balance 06/30/13
General Fund	\$ 1,186,599		\$ 6,793,500		\$ 7,980,099		\$ 6,789,100		\$ 1,190,999
									17.5%
Non-General Funds									
Gas Tax/TCRP (prop 42)	\$ 951,698		\$ 1,741,000		\$ 2,692,698		\$ 2,681,300		\$ 11,398
Measure A	709,566		420,000		1,129,566		778,300		351,266
TDA	186,000		186,800		372,800		-		372,800
AQMD	140,327		35,000		175,327		168,800		6,527
LMD 2006-1 (Parks)	(87,187)		-		(87,187)		-		(87,187)
LMD 89-1	1,829		-		1,829		-		1,829
CSA 22	2,322		38,900		41,222		38,900		2,322
CSA 103	(5,393)		140,000		134,607		172,500		(37,893)
CSA 142	45,645		31,000		76,645		32,000		44,645
DIF (all)	876,403		195,500		1,071,903		89,900		982,003
Grant Fund	(247,052)		1,957,600		1,710,548		1,839,300		(128,752)
SLESF	-		100,000		100,000		100,000		-
CDBG	-		85,000		85,000		85,000		-
Total Non-General Funds	\$ 2,574,158		\$ 4,930,800		\$ 7,419,958		\$ 5,986,000		\$ 1,518,958
Total City Funds	\$ 3,760,757	+	\$ 11,724,300	=	\$ 15,400,057	-	\$ 12,775,100	=	\$ 2,709,957

Revenues by Fund

City of Wildomar
Proposed Budget
FY 2012-13
Revenue

Revenues

Fund/Account	FY 2008-09 Audited Actuals (a)	FY 2009-10 Audited Actuals (b)	FY 2010-11 Audited Actuals (c)	FY 2011-12 Adjusted Budget (d)	FY 2012-13 Proposed Budget (e)
100 General Fund					
3100 Sales & Use Tax	\$ 855,459	\$ 696,479	\$ 916,533	\$ 970,000	\$ 1,067,000
3101 Sales & Use Tax TFL	440,326	400,428	309,694	340,000	374,000
3102 Property Tax in Lieu of Sales Tax	-	-	-	-	-
3104 Pass Through Payment	-	-	23,160	8,000	8,000
3105 Property Tax-Secured	3,589,773	2,743,768	2,571,706	2,572,000	2,622,000
3106 Property Tax-Unsecured	-	-	140,205	140,000	140,000
3107 Property Tax-Prior Year	-	-	283,126	145,000	160,000
3108 Property Tax-HOPTR	-	-	46,537	45,000	50,000
3109 Property Tax-Supplemental, SBE	-	-	27,303	25,000	30,000
3110 Real Property Transfer Tax	130,518	99,456	76,110	70,000	80,000
Subtotal Taxes	5,016,076	3,940,131	4,394,374	4,315,000	4,531,000
3120 Franchise Fee-Solid Waste	158,938	173,842	164,241	165,000	170,000
3121 Franchise Fee-Electricity	127,629	214,497	218,625	214,000	220,000
3122 Franchise Fee-Gas	-	53,419	122,019	120,000	125,000
3123 Franchise Fee Cable	95,560	89,310	79,040	80,000	80,000
3124 Franchise Fee-Telecomm	138,160	69,754	117,139	120,000	120,000
Subtotal Franchises	520,287	600,822	701,064	699,000	715,000
3200 Business Registration Fee	6,390	12,525	11,506	10,000	50,000
3201 NPDES Inspection Fee	-	-	-	-	10,000
3210 Planning Fee	289	57,235	5,481	-	10,000
3230 Dev/Eng Permit Fee	-	19,851	590	-	1,000
3240 Building & Safety Fee	82,583	105,434	97,512	80,000	110,000
3260 Private Development Fee	722,887	887,235	721,696	611,000	627,000
3265 Animal Control Fee	26,893	-	-	-	-
3268 Code Enforcement Revenue	-	1,303	24,452	17,000	25,000
3270 Fines & Forfeitures	149,272	110,316	98,686	70,000	75,000
3271 AMR Fines	-	-	9,398	9,400	9,500
3300 Abandoned Property Registration	1,610	13,960	23,100	20,000	20,000
3310 Public Safety Revenue	-	19,072	24,710	15,000	15,000
3320 Special Event Revenue	6,090	20,238	10,106	4,000	4,300
3322 Parks & Recreation	-	3,499	10,018	4,000	8,000
3323 Farmers Market	-	6,550	2,353	-	-
3325 Sports Leagues	-	3,888	9,022	100	-
3326 Citizen Corp Revenue	-	-	2,797	-	-
3500 Motor Vehicle License Fee	2,555,318	2,226,922	1,978,210	66,900	-
3525 State Mandated Cost Reimbursement	-	-	-	18,900	2,000
3526 State Condemnation Rev.	-	-	-	200	200
3530 County Augmentation	237,579	244,706	-	-	-
3535 County/Spec. Dist. Reimb.	-	-	149,952	60,000	60,000
3540 Grant Revenue	-	-	-	-	-
3800 Interest Income	3,558	3,344	7,824	4,000	5,000
3801 Gain or Loss on Investment	-	1,454	(90)	-	-
3802 Cash Over/Short	-	-	(3)	-	-
3850 Miscellaneous Income	42,606	29,054	17,630	108,000	10,000
3851 Save Our Park Donation	-	-	-	3,900	-
3852 Donations	-	-	-	300	-
3853 SOP Donation - O'Brien	-	-	-	3,400	-
3854 SOP Donation - Windsong	-	-	-	1,800	-
3900 Transfers In	-	249,573	451,494	428,800	505,500
Subtotal	3,835,075	4,016,159	3,656,444	1,536,700	1,547,500
Other Misc Items	112,043	-	-	-	-
Total General Fund Revenues	\$ 9,483,481	\$ 8,557,112	\$ 8,751,882	\$ 6,550,700	\$ 6,793,500

City of Wildomar
Proposed Budget
FY 2012-13
Revenue

Revenues

Fund/Account	FY 2008-09 Audited Actuals (a)	FY 2008-10 Audited Actuals (b)	FY 2010-11 Audited Actuals ©	FY 2011-12 Adjusted Budget (d)	FY 2012-13 Proposed Budget (e)
200 Gas Tax					
3503 Gas Tax 2103	-	-	392,717	503,000	500,000
3505 Gas Tax 2105	246,091	239,093	212,804	202,700	220,000
3506 Gas Tax 2106	150,515	147,059	133,962	123,800	130,000
3507 Gas Tax 2107	327,539	318,659	284,213	276,500	285,000
3508 Gas Tax 2107.5	12,000	6,000	6,000	6,000	6,000
3535 County Reimb.	-	-	223,539	-	600,000
3540 Grant Revenue	-	-	8,632	-	-
3800 Interest Income	5,547	579	-	-	-
3900 Transfers In (TRCP)	263,545	285,372	183,747	-	-
Gas Tax	1,005,237	996,762	1,445,614	1,112,000	1,741,000
201 Measure A					
3520 Measure A Revenue	546,084	380,106	420,539	419,000	420,000
3800 Interest Income	-	1,288	-	-	-
3850 Miscellaneous Income	-	-	136	-	-
3900 Transfers In	-	-	-	-	-
Measure A	546,084	381,394	420,675	419,000	420,000
203 TDA Fund					
3524 TDA Article 3 Rev	-	-	186,760	186,800	186,800
3800 Interest Income	-	-	-	-	-
3850 Miscellaneous Income	-	-	-	-	-
3900 Transfers In	-	-	-	-	-
TDA Fund	-	-	186,760	186,800	186,800
210 AQMD					
3900 transfers in	-	-	2,977	-	-
3510 AQMD-AB2766	35,773	35,464	34,976	35,000	35,000
3800 Interest Income	238	114	-	-	-
AQMD	36,011	35,578	37,953	35,000	35,000
250 LMD 2006-1 (Parks)					
3550 Special Assessment	-	378,934	4,361	1,200	-
3850 Miscellaneous Income	-	-	5,000	-	-
3851 Save Our Park Donation	0	-	20,076	-	-
LMD 2006-1	-	378,934	29,438	1,200	-
251 LLMD 89-1C					
3550 Special Assessment	-	-	2,317	-	-
LLMD 89-1C	-	-	2,317	-	-
252 CSA-22					
3105 Property Tax-Secured	-	-	-	-	-
3550 Special Assessment	-	53,714	29,345	38,900	38,900
CSA-22	-	53,714	29,345	38,900	38,900

Fund/Account	FY 2008-09 Audited Actuals (a)	FY 2009-10 Audited Actuals (b)	FY 2010-11 Audited Actuals (c)	FY 2011-12 Adjusted Budget (d)	FY 2012-13 Proposed Budget (e)
253 CSA-103 (Cervera)					
3105 Property Tax-Secured	-	-	-	-	-
3550 Special Assessment	0	310,506	139,695	140,000	140,000
CSA-103	-	310,506	139,695	140,000	140,000
254 CSA-142					
3105 Property Tax-Secured	-	-	-	-	-
3550 Special Assessment	0	77,862	30,828	31,000	31,000
CSA-142	-	77,862	30,828	31,000	31,000
280 Grants					
3540 Grant Revenue	-	-	2,333	781,500	1,957,600
<i>Permit Sytem Carry Over-\$135,000</i>					
<i>HSGP FY 12 -\$5,000</i>					
<i>EMPG FY 12 -\$15,515</i>					
<i>SHSGP Travel - \$4,000</i>					
<i>Carry Over Grant Projects, Unexpended per CIP</i>					
<i>\$1,798,100</i>					
3900 Transfers In	-	-	3,550	-	-
Grants	-	-	5,883	781,500	1,957,600
281 SLESF (COPS Grant)					
3521 SLESF Revenue		100,773	151,774	100,000	100,000
3540 Grant Revenue		-	(51,545)	-	-
3800 Interest Income		-	-	-	-
3900 Transfers In		-	-	-	-
SLESF		100,773	100,229	100,000	100,000
410 Admin Development Impact Fee (DIF)					
3560 Development Impact Fee	75,988	551,367	3,086	2,800	2,500
3800 Interest Income	344	-	-	-	-
3900 Transfers In	-	-	-	-	-
Admin DIF	76,332	551,367	3,086	2,800	2,500
420 Public Facilities DIF					
3560 Development Impact Fee	-	-	68,086	60,400	56,600
3800 Interest Income	-	-	-	-	-
3900 Transfers In	-	-	149,291	-	-
Public Facilities DIF	-	-	217,377	60,400	56,600
430 Fire Facilities DIF					
3560 Development Impact Fee	-	-	43,868	35,300	33,500
3800 Interest Income	-	-	-	-	-
3900 Transfers In	-	-	111,994	-	-
Fire Facilities DIF	-	-	155,862	35,300	33,500

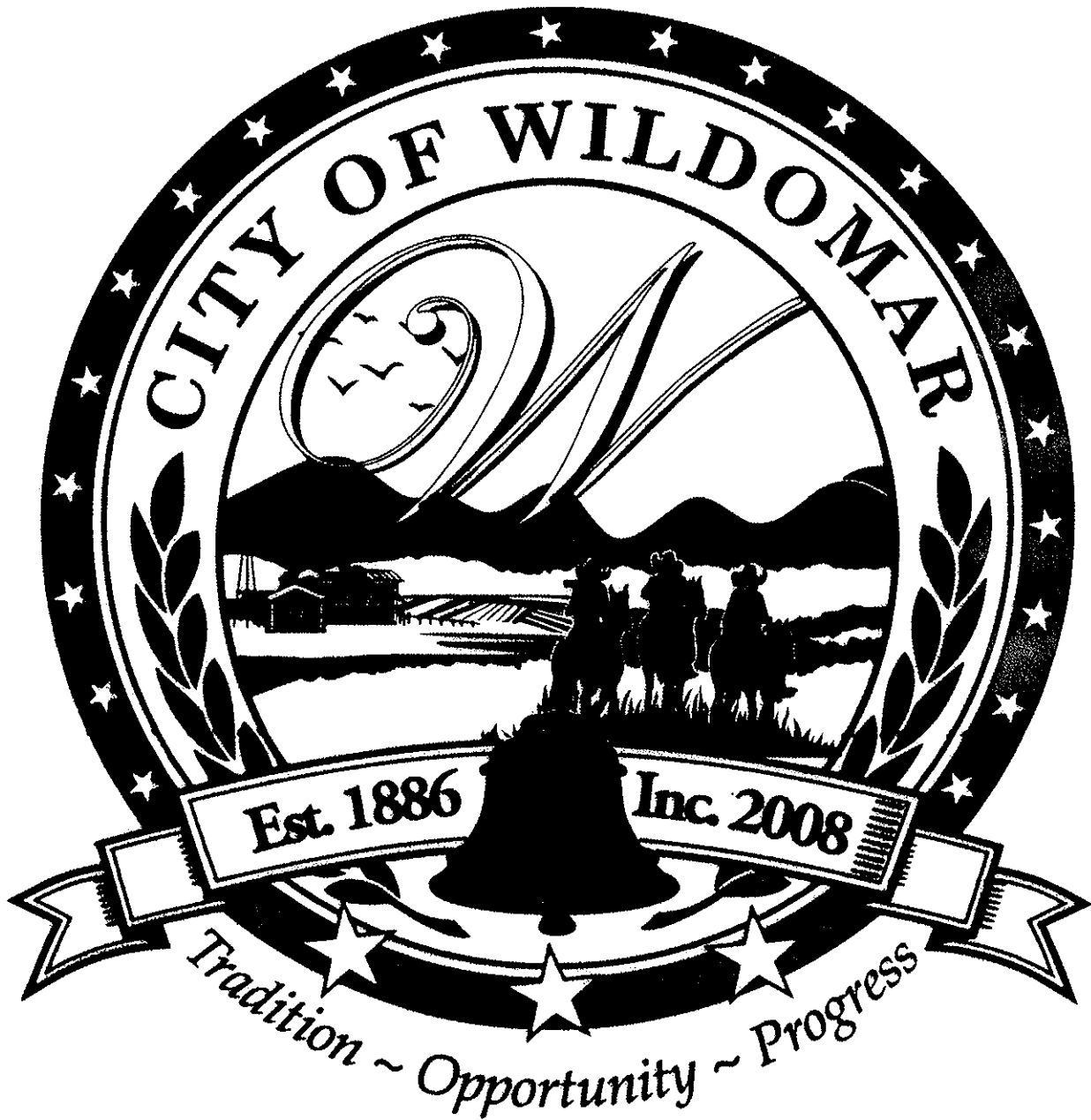
City of Wildomar
Proposed Budget
FY 2012-13
Revenue

Revenues

Fund/Account	FY 2008-09 Audited Actuals (a)	FY 2009-10 Audited Actuals (b)	FY 2010-11 Audited Actuals (c)	FY 2011-12 Adjusted Budget (d)	FY 2012-13 Proposed Budget (e)
440 Transportation-Roads DIF					
3560 Development Impact Fee	-	-	30,299	27,500	25,700
3800 Interest Income	-	-	-	-	-
3900 Transfers In	-	-	67,309	-	-
Trans-Roads DIF	-	-	97,608	27,500	25,700
450 Transportation-Signals DIF					
3560 Development Impact Fee	-	-	35,074	21,000	18,900
3800 Interest Income	-	-	-	-	-
3900 Transfers In	-	-	148,607	-	-
Trans-Signals DIF	-	-	183,681	21,000	18,900
460 Regional Parks DIF					
3560 Development Impact Fee	-	-	31,430	28,200	26,400
3800 Interest Income	-	-	-	-	-
3900 Transfers In	-	-	67,956	-	-
Regional Parks DIF	-	-	99,386	28,200	26,400
470 Community Center DIF					
3560 Development Impact Fee	-	-	3,055	3,300	3,000
3800 Interest Income	-	-	-	-	-
3900 Transfers In	-	-	4,425	-	-
Community Ctr DIF	-	-	7,480	3,300	3,000
480 Multi-purpose Trails DIF					
3560 Development Impact Fee	-	-	17,636	15,800	13,300
3800 Interest Income	-	-	-	-	-
3900 Transfers In	-	-	38,118	-	-
Multi - purpose Trails DIF	-	-	55,754	15,800	13,300
490 Library DIF					
3560 Development Impact Fee	-	-	16,027	17,100	15,600
3900 Transfers In	-	-	23,213	-	-
Library DIF	-	-	39,240	17,100	15,600

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type		Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
City General Fund Expenditures by Department				
Total City Council	\$	98,800	\$ 105,500	\$ 127,167
Total City Manager's Office		268,600	259,600	272,869
Total City Clerk's Office		155,500	158,900	135,943
Total City Attorney's Office		140,400	158,000	175,026
Total Administrative Services		433,000	424,700	544,071
Total Community Services & Parks		75,500	85,200	60,614
Total Non-Departmental/Facilities		289,800	297,300	285,643
Total General Government		1,461,600	1,489,200	1,601,333
Planning Commission		15,500	12,700	5,145
Building and Safety		244,800	251,800	223,334
Planning		176,700	135,600	226,509
Private Development		377,300	393,500	453,906
Development Engineering		1,700	8,700	25,729
Code Enforcement		43,900	116,000	134,575
Community Development		859,900	918,300	1,069,197
Public Works/Engineering		50,100	173,400	40,673
Office of Emergency Mgmt		35,100	22,700	17,566
Police		2,453,100	2,416,600	3,425,145
Fire		1,865,700	1,821,000	1,765,027
Animal Control		331,000	352,800	206,895
Total Public Safety		4,684,900	4,613,100	5,414,633
Police Service Credit		(267,400)	(257,000)	-
Animal Control Debt Credit		-	(100,000)	-
Clinton Keith / 1-15 Reimbursable		-	-	197,300
Total Other Items		(267,400)	(357,000)	197,300
Total General Fund		6,789,100	6,837,000	8,323,136



General Fund Expenditures by Department and Account within Department

Department Information

Fiscal Year 2012-13

Overview of Department

The Mayor and Council serve as the governing body and legislative branch of Wildomar's municipal government. The Mayor and Council develop public policy through enactment of formal actions, resolutions and ordinances which provide direction to the City Manager. The Mayor and Council act as ombudsmen on behalf of citizens, conduct community events, and represent the City on international, national, state, county and local issues. The Mayor serves as the official head for all political, representative and ceremonial purposes. A Mayor Pro-tempore serves in absence of the Mayor.

The Mayor and City Council's Proposed Budget is reduced from the prior years expenditure levels, reflective of the impacts of the loss of the Motor Vehicle License Fee Revenue which was taken by the State last July. The City Council will continue with the scheduled one City Council meeting per month and will represent the City at the various regional board and commission meetings.

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type		Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
100-410-4110 City Council				
100-410-4110-51005 Stipends <i>5 Council Members at \$300 each per month</i>		\$ 18,000	\$ 18,000	\$ 18,190
100-410-4110-51150 PERS Retirement		4,800	4,500	3,869
100-410-4110-51160 Medicare		300	300	219
100-410-4110-51162 FUI		100	200	118
100-410-4110-51164 SUI		800	800	787
100-410-4110-51200 Medical Ins.		45,700	47,500	56,931
100-410-4110-51201 Dental Ins.		6,700	7,800	7,680
100-410-4110-51202 Vision Ins.		1,200	1,100	1,029
100-410-4110-51204 Life Ins.		-	-	4,272
100-410-4110-51205 STD & LTD Ins.		-	-	-
100-410-4110-51208 Other Ins Premium		3,800	10,000	5,251
100-410-4110-52010 Office Supplies		400	1,000	2,253
100-410-4110-52012 Departmental Supplies		400	600	-
100-410-4110-52100 Memberships/Dues <i>5 Council Members at \$200 each per month</i>		1,000	500	385
100-410-4110-52105 Meetings/Conferences <i>5 Council Members at \$1,000 each.</i>		5,000	3,000	5,673
100-410-4110-52110 Training		-	-	-
100-410-4110-52113 Travel <i>5 Council Members at \$100 each.</i>		500	1,000	4,661
100-410-4110-52115 Contractual Services		-	-	-
100-410-4110-52116 Professional Services		-	-	250
100-410-4110-52117 Legal Services <i>Council Meeting Attendance; 12 mtgs @ 3hrs each at \$225/hr.</i>		8,100	7,000	11,183
100-410-4110-53020 Telephone		1,500	1,500	4,417
100-410-4110-53028 Communications		500	500	-
100-410-4110-58110 Hardware/software		-	200	-
Total City Council		\$ 98,800	\$ 105,500	\$ 127,167

Department Information

Fiscal Year 2012/13

Overview of Department

Serves as Chief Administrative Officer of the City as appointed by the City Council. All actions/policies approved by the City Council are the responsibility of the City Manager to implement. Manages all City Departments; liaison to citizens, businesses, governmental and private agencies; oversees the development and implementation of new and on-going administrative policies and programs; controls and transmits necessary information to Mayor/City Council for public policy formulation and implementation; coordinates legislative advocacy program; serves as public information officer and handles dissemination of proper information to the general public, press and various other groups;

Accomplishments for FY 2011-12

Incorporated the Wildomar Cemetery Special District in to the City's Operations as a subsidiary of the City of Wildomar as part of a larger fiscal stability program
Applied and received a \$125,000 Planning Grant from the Southern California Association of Government (SCAG) for the historical areas of the City
Successfully transferred the Community Development Block Grant (CDBG) Program to the City of Wildomar from the County of Riverside with a value of approximately \$100,000 to \$150,000
Re-Balanced the budget after Vehicle License Fee loss of \$1.8 million dollars and put plan in place to recover the funds legislatively by working with the City's legislative delegation and lobbyist
Implemented Economic Development Roundtable program for the 2011-12
Successfully worked with the City Council subcommittees throughout 2011-12

Goals for FY 2012-13

Create a citizen/community patrol program to assist in reducing problems that effect quality of life
Develop a plan to transition City Hall to a long term and less costly location
Continue economic development efforts by reaching out to the business community
Complete Wildomar Old Town Specific Plan as part of SCAG's COMPASS Blueprint Program
Refine efforts to develop better communications with the City Council
Continue efforts to develop better tools to outreach to the community about city activities
Provide education opportunities for the City Council in various areas of City governance and policy
Continue planning of organization and financial structure for long term sustainability.
Continue to work with Southwest Communities to fairly allocate Animal Shelter facility debt.

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type		Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
100-410-4120 City Manager's Office				
100-410-4120-51001 Salaries		\$ 168,500	\$ 167,200	\$ 179,690
100-410-4120-51100 Auto Allowance		7,200	6,900	6,272
100-410-4120-51105 Cell Phone Allowance		700	700	693
100-410-4120-51107 Internet Allowance		700	700	693
100-410-4120-51150 PERS Retirement		44,600	35,000	34,369
100-410-4120-51155 Social Security		-	-	-
100-410-4120-51160 Medicare		2,600	2,500	2,487
100-410-4120-51162 FUI		700	700	611
100-410-4120-51164 SUI		500	500	434
100-410-4120-51200 Medical Ins.		-	-	-
100-410-4120-51201 Dental Ins.		-	-	-
100-410-4120-51202 Vision Ins.		-	-	-
100-410-4120-51204 Life Ins.		-	-	1,610
100-410-4120-51205 STD & LTD Ins.		-	-	-
100-410-4120-51208 Other Ins Premium		300	400	188
100-410-4120-52010 Office Supplies		1,000	1,200	1,428
100-410-4120-52016 Reproduction		100	200	-
100-410-4120-52100 Memberships/Dues		1,500	1,500	21,801
<i>ICMA</i>				
100-410-4120-52105 Meetings/Conferences		1,000	1,500	930
<i>League of Ca Cities, ICSC</i>				
100-410-4120-52110 Training		-	-	-
100-410-4120-52113 Travel		500	-	1,810
100-410-4120-52115 Contractual Services		-	36,000	5,895
100-410-4120-52116 Professional Services		36,000	3,200	13,419
<i>Gonsalves & Sons @ \$3,000/month</i>				
100-410-4120-52117 Legal Services		2,700	1,200	540
<i>1.0 hour per month at \$225/hour</i>				
100-41-4120-58110 Hardware/software			200	-
Total City Manager's Office		\$ 268,600	259,600	272,869

Department Information

Fiscal Year 2012/13

Overview of Department or Project services

The City Clerk's Department is responsible for the care and custody of all the official records and documents of the City, and for providing and maintaining legal and historical records and information. The Department is responsible for the preparation and distribution of the City Council agendas; provides records retrieval and legislative research; conducts all elections held by the City; administers the oath of office to all City officials; administers a citywide records management program; ensures compliance with regulations relating to the Fair Political Practices Commission; coordinate the updating of the Wildomar Municipal Code; and is the custodian of the City Seal. The City Clerk's Department also has assumed Clerk of the Board duties for the Wildomar Cemetery District.

Department Goals for FY 2012/13

- Voter Registration Education
- Conduct General Municipal Election for 2 Council seats
- Maintain conservative practices towards expenditures
- Adoption of the Municipal Code
- Develop Funding Mechanism for a City Wide Records Management Program
- Explore the incentives and Effectiveness of Action Minutes

Accomplishments for FY 2011/12

- Completed review of the adopted County Code for codification.
- Converted to a paperless agenda packet.
- Set up Transition for Cemetery Trustee Meetings and Minutes.
- Developed and Produced City's First "Special Election" Guide.

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type		Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
100-410-4130 City Clerk's Office				
100-410-4130-51001 Salaries		\$ 82,000	\$ 78,200	\$ 78,416
100-410-4130-51100 Auto Allowance		2,400	2,400	2,310
100-410-4130-51150 PERS Retirement		21,700	18,600	15,063
100-410-4130-51155 Social Security		-	-	-
100-410-4130-51160 Medicare		1,200	1,100	1,071
100-410-4130-51162 FUI		100	-	56
100-410-4130-51164 SUI		500	-	434
100-410-4130-51200 Medical Ins.		8,300	8,200	7,243
100-410-4130-51201 Dental Ins.		900	900	817
100-410-4130-51202 Vision Ins.		200	300	261
100-410-4130-51204 Life Ins.		-	-	1,187
100-410-4130-51205 STD & LTD Ins.		-	-	-
100-410-4130-52010 Office Supplies		1,200	800	795
100-410-4130-52012 Departmental Supplies		-	200	-
100-410-4120-52016 Reproduction		100	100	-
100-410-4130-52020 Legal Notices		500	1,400	(346)
<i>As required by law for public notice/ads</i>				
100-410-4130-52100 Memberships/Dues		400	400	225
<i>City Clerks Associations</i>				
100-410-4130-52105 Meetings/Conferences		800	1,000	135
<i>CCAC New Laws and Elections Conferences</i>				
100-410-4130-52110 Training		-	-	-
100-410-4130-52113 Travel		-	100	489
100-410-4130-52115 Contractual Services		10,000	10,000	20
<i>Codification Project Payment 2 of 2.</i>				
100-410-4130-52116 Professional Services		-	-	-
100-410-4130-52117 Legal Services		2,700	4,100	3,434
<i>1.0 hour per month at \$225/hour</i>				
100-410-4130-52120 Elections		20,000	30,900	24,334
<i>Nov-12</i>				
100-41-4130-58110 Hardware/software		2,500	200	-
Total City Clerk's Office		155,500	\$ 158,900	\$ 135,943

Department Information**Fiscal Year 2012/13****Overview of Department**

The City Attorney's Office provides legal guidance and support for elected City Officials, the City Manager, and staff in the conduct of city business. The City Attorney also represents the City before judicial and administrative agencies in civil litigation proceedings and prosecutes violations of the City of Wildomar Municipal Code. Further, the City Attorney's Office assists in the City's endeavors to gain compliance with City ordinances and policies, drafts and reviews proposed ordinances and resolutions, and utilizes all reasonable means to avoid and/or resolve litigation matters. City Attorney services are provided under contract with the law firm of Burke, Williams & Sorensen, LLP. The City Attorney and other attorneys at the firm act as legal advisors on all legal matters for the City Council and City Manager, City boards and commissions and City staff. They draft and/or review and approve contracts, ordinances, resolutions and other legal documents. They represent the interests of the City government in court and administrative proceedings and prosecute violations of the Municipal Code. The City Attorney's Office represents the City government and therefore cannot provide legal advice to individual members of the public.

Accomplishments of Fiscal Year 2011/12

The City Attorney's office attended and provided legal advice at all meetings of the City Council, Cemetery District and Planning Commission. Further, the City Attorney's office provided research and advice on a wide variety of municipal law issues including the Brown Act, conflicts of interest, risk management, ordinances, resolutions, code enforcement, planning and development projects and litigation matters. The City Attorney's office also successfully defended the City's zoning ordinance on medical marijuana dispensaries.

Department Goals for FY 2012/13

The City Attorney's office will continue to provide high quality legal services to the City in a cost effective manner and effectively represent the interests of the City by working to minimize liability.

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type	Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
100-410-4140 City Attorney 100-410-4140-52117 Legal Services <i>12 hrs/week -52 wks@ \$225 per hour -General Support</i> Total City Attorney's Office	\$ 140,400	\$ 158,000	\$ 175,397
	140,400	\$ 158,000	\$ 175,026

Department Information

Fiscal Year 2012-13

Overview of Department

The Administration Services Department provides all financial, human resources and risk management services for the city. The department is also responsible for developing and monitoring a system of internal controls to protect the City's assets against loss or theft. It provides financial management and accounting services for all City departments, divisions, funds and enterprises. It also provides direct services and management of the City's information system network. A major portion of the department's time is dedicated to banking and investment activities, preparation of reports for the annual audit and assisting the City Manager with analysis and development of the operating and capital budgets.

Accomplishments for FY 2011-12

- Implemented the Cemetery Finances to the City Finance System.
- Provided Annual Budget and Financial Reviews
- Conducted Budget Workshop and Financial Presentations at Regional Events
- Processed Payroll and Issuance of Payments to Vendors in a timely manner
- Processed and Closed 2 Risk Management Claims
- Provided Management Services support for the Cemetery District
- Started the Implementation of a Building Permit Automated/Online System

Goals for FY 2012-13

- Revise the Business Registration Program
- Continue to Enhance Internal Control Policies and Procedures
- Provide Timely and Accurate Financial Information
- Enhance Long Term Finance Strategy for Land Use
- Revise User Fee Program
- Implement Volunteer and Intern program
- Increase Sources of Revenue and Reduce Costs
- Implement Developer Billing System
- Complete Building Permit System Implementation
- Develop Facility Plan
- Assist City Manager with Economic Development Meetings and Opportunities.

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type	Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
100-410-4200 Administrative Services			
100-410-4200-51001 Salaries <i>ACM/Finance Director at \$149,000</i> <i>Administrative Assistance at \$34,300</i>	\$ 183,300	185,900	168,698
100-410-4200-51100 Auto Allowance	6,000	6,000	5,776
100-410-4200-51105 Cell Phone Allowance	700	700	693
100-410-4200-51107 Internet Allowance	700	700	693
100-410-4200-51150 PERS Retirement	48,500	43,300	30,403
100-410-4200-51155 Social Security	-	200	696
100-410-4200-51160 Medicare	2,800	2,800	2,313
100-410-4200-51162 FUI	1,200	1,200	128
100-410-4200-51164 SUI	2,200	2,200	989
100-410-4200-51200 Medical Ins.	18,300	18,000	11,005
100-410-4200-51201 Dental Ins.	3,400	4,100	2,073
100-410-4200-51202 Vision Ins.	600	700	331
100-410-4200-51204 Life Ins.	-	-	1,610
100-410-4200-51205 STD & LTD Ins.	-	-	-
100-410-4200-51207 General Liab Premium	1,000	1,000	0
100-410-4200-51208 Other Ins Premium	-	2,000	2,713
100-410-4200-52010 Office Supplies	1,200	1,600	3,438
100-410-4200-52012 Departmental Supplies	1,200	-	0
100-410-4200-52016 Reproduction	-	-	11
100-410-4200-52020 Legal Notices	300	1,000	275
100-410-4200-52100 Memberships/Dues <i>CSMFO \$200, GFOA \$100 and ASPA \$200</i>	500	1,100	1,081
100-410-4200-52105 Meetings/Conferences	400	-	470
100-410-4200-52110 Training	1,500	-	-
100-410-4200-52113 Travel	-	-	22
100-410-4200-52115 Contractual Services <i>Accounting Support at 12 hours/week at \$80/hr. = \$50,000</i> <i>External Auditors \$10,300, Cem \$3,200</i> <i>Sales Tax Auditing \$ 12,800</i> <i>Property Tax Auditing \$ 1,200</i> <i>Payroll Processing \$4,000</i> <i>Interwest Developer Billing \$1,000 / month 6 mos = \$6,000</i> <i>Interwest DIF Audit Prep. 10 hours at \$130/hr = \$2,300</i> <i>Business Registration Support, \$5,000</i> <i>Finance System IT Support at \$500/mo = \$6,000</i> <i>Finance System License Support Annual \$20,000</i>	120,800	92,200	217,205
100-410-4200-52116 Professional Services	-	30,000	13,780
100-410-4200-52117 Legal Services <i>2.0 hours per month at \$225/hour</i>	5,400	5,000	10,061
100-410-4200-52119 Bank/Admin Fees	28,000	24,000	25,308
100-410-4200-58110 Hardware/Software	5,000	1,000	44,301
Total Administrative Services	433,000	424,700	544,071

Community Services

Department Information

Fiscal Year 2012/13

Overview of Department or Project services

The Community Services Department is responsible for overseeing and providing support to; Economic Development; Emergency Preparedness; Special Events; Trails; Trash Franchise; Community Development Block Grant (CDBG); Community Service Area (CSA) Administration; and the Volunteer programs

Department Goals for FY 2012/13

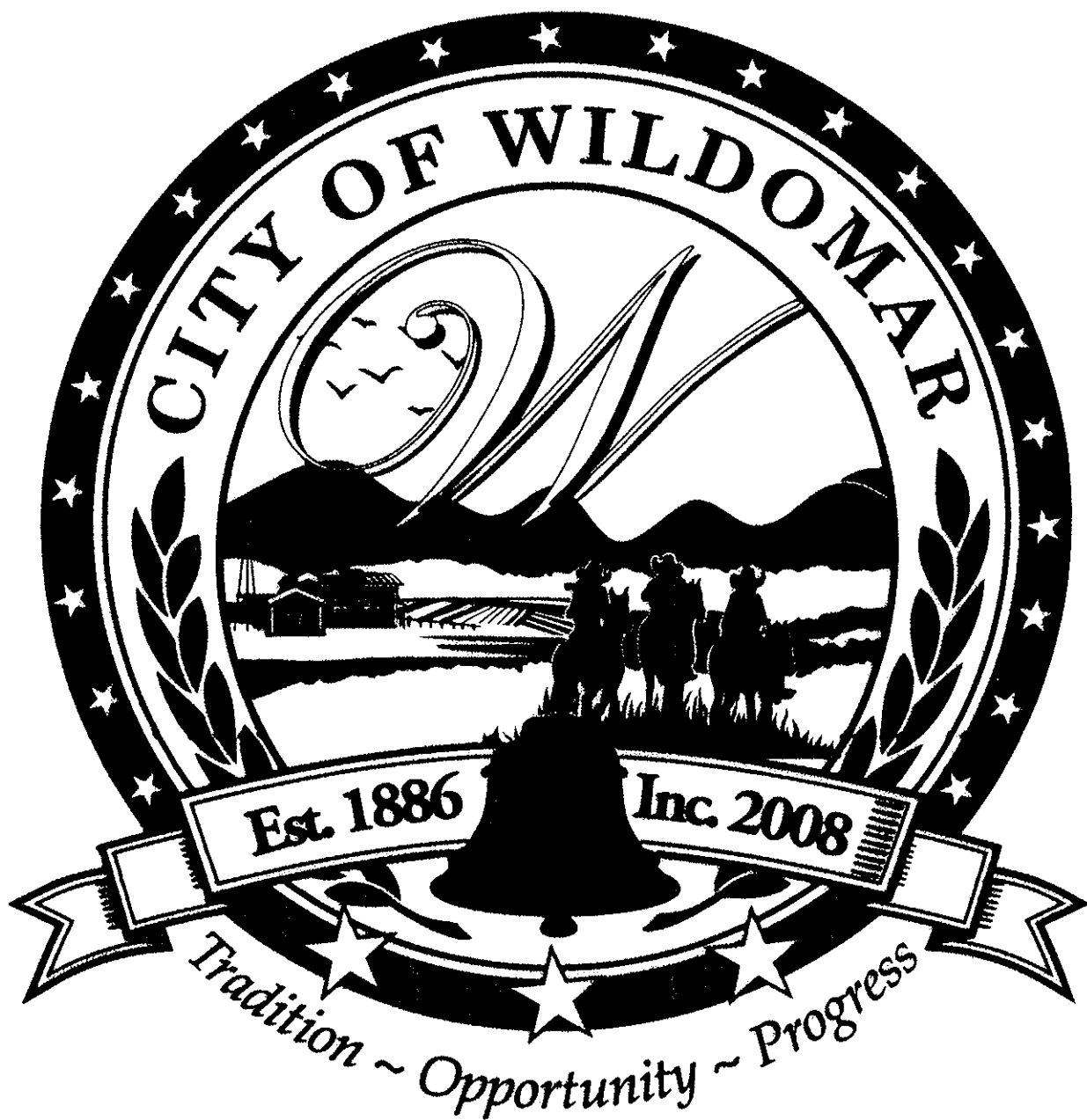
- Develop a database of volunteers to utilize within the City
- Develop a graffiti removal program for homeowners and businesses
- Develop a webpage for education, enforcement and abatement of local graffiti
- Organize a large scale clean up event for a designated area
- Audit Community Service Area's utility usage
- Develop Economic Development webpage

Accomplishments for FY 2011/12

- Submitted CDBG applications for the 2012-13 year
- Provided recreation classes to the community at no cost to the City
- Provided family events for the community
- Conducted two (2) Community Clean Up's (Fall and Spring) collecting more than 246 tons of refuse
- Received Community Grant \$148,261 for online permitting and other energy saving activities

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type	Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
100-410-4610 Community Services			
100-410-4610-51001 Salaries <i>Community Services Manager 50%</i>	\$ 31,300	\$ -	\$ -
100-410-4610-51100 Auto Allowance	2,400	-	-
100-410-4610-51105 Cell Phone Allowance	400	-	-
100-410-4610-51107 Internet Allowance	400	-	-
100-410-4610-51150 PERS Retirement	8,300	-	-
100-410-4610-51155 Social Security	-	-	-
100-410-4610-51160 Medicare	500	-	-
100-410-4610-51162 FUI	100	-	-
100-410-4610-51164 SUI	100	-	-
100-410-4610-51200 Medical Ins.	6,000	-	-
100-410-4610-51201 Dental Ins.	800	-	-
100-410-4610-51202 Vision Ins.	400	-	-
100-410-4610-51204 Life Ins.	-	-	1,610
100-410-4610-51208 Other Insurance	-	-	-
100-410-4610-52010 Office Supplies	-	8,600	13,688
100-410-4610-52012 Departmental Supplies <i>Egg Hunt \$ 1,900</i> <i>Community Clean Up's \$200</i> <i>City Birthday \$100</i> <i>Flags (3 City & 2 US) \$500</i> <i>Mayor's Ball \$3,000 (offset by \$2,500 revenue)</i> <i>State of the City Address \$2,000 (\$1,500 revenue offset)</i> <i>Graffiti Removal Kits (\$2,000 CDBG)</i> <i>Community Clean Up Boxes (\$1,500 CDBG Offset)</i> <i>Operating Supplies \$100</i>	11,300	-	31
100-410-4610-52016 Reproduction	-	200	-
100-410-4610-52105 Meetings/Conferences	500	1,000	2,436
100-410-4610-52110 Training		-	-
100-410-4610-52113 Travel		-	6
100-410-4610-52115 Contractual Services		33,600	34,120
100-410-4610-52116 Professional Services <i>Park Maintenance (\$5,000)</i> <i>Recreation Classes (\$8,000 Offset 100% by Fees)</i>	13,000	27,800	9,253
100-410-4610-52117 Legal Services	-	-	1,080
Total Community Services Admin	\$ 75,500	\$ 71,200	\$ 60,614



**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type		Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
100-410-4611	O'Brien Park			
100-410-4611-52010	Office Supplies	-	-	
100-410-4611-52115	Contractual Services	-	-	
100-410-4611-52116	Professional Services	-	-	
100-410-4611-53020	Telephone	-	400	
100-410-4611-53024	Solid Waste	-	-	
100-410-4611-53025	Electricity	-	1,900	
100-410-4611-53026	Water	-	9,900	
100-410-4611-53027	Gas	-	-	
	O'Brien Park	\$ -	\$ 12,200	\$ -
100-410-4612	Heritage Park			
100-410-4612-52115	Contractual Services	-	-	
100-410-4612-52116	Professional Services	-	-	
100-410-4612-53024	Solid Waste	-	-	
100-410-4612-53025	Electricity	-	200	
100-410-4612-53026	Water	-	300	
100-410-4612-53027	Gas	-	-	
	Heritage Park	\$ -	\$ 500	\$ -
100-410-4613	Windsong Park			
100-410-4613-52115	Contractual Services	-	-	
100-410-4613-52116	Professional Services	-	-	
100-410-4613-53024	Solid Waste	-	-	
100-410-4613-53025	Electricity	-	100	
100-410-4613-53026	Water	-	1,200	
100-410-4613-53027	Gas	-	-	
	Windsong Park	\$ -	\$ 1,300	\$ -
Total Community Services & Parks		\$ 75,500	\$ 85,200	\$ 60,614

Department Information

FY 2012-13

Overview of Department

This budget is used to pay for all costs of a city-wide nature. City Hall lease expenses, insurances and utilities are some of the expenses budgeted in this cost center. The Administrative Services Department coordinates the activities of this center.

The lease for the City Hall facility expires 12/31/2013 and the staff will be exploring extending the lease or planning for a new facility for the operations of City Hall. Community involvement is planned as a component of this exploration.

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type	Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
100-410-4800 Non-Departmental/Facilities			
100-410-4800-51206 Workers Comp Premium <i>7 City Employees and Intern/Volunteer Program</i>	\$ 28,000	\$ 25,000	\$ 20,223
100-410-4800-51207 General Liab Premium	27,000	25,500	25,129
100-410-4800-51208 Other Ins Premium	9,700	9,700	9,469
100-410-4800-52010 Office Supplies <i>General Supplies at \$1,000/mo = \$12,000</i> <i>Kitchen Materials \$200/mo = \$2,400</i>	14,400	14,400	30,161
100-410-4800-52012 Departmental Supplies	500	500	517
100-410-4800-52015 Postage Mailing <i>Pitney Bowes \$1,000</i> <i>Fed Ex/Ontrac \$2,000</i>	3,000	3,300	2,830
100-410-4800-52020 Legal Notices	500	1,000	298
100-410-4800-52100 Memberships/Dues <i>League of California Cities \$12,000</i> <i>SCAG \$3,000</i> <i>WRCOG \$ 10,500</i> <i>Chamber of Commerce \$400</i> <i>Southwest Economic Development Council (\$6,500)</i>	32,400	32,400	1,797
100-410-4800-52105 Meetings/Conferences <i>On site meetings</i>	700	700	89
100-410-4800-52115 Contractual Services <i>Interwest Tech Support (\$1,200/month) = \$14,400</i> <i>Human Resource Screening (2 at \$200) = \$400</i> <i>Misc Repairs \$1,200</i> <i>Janitorial Services (\$750/mo) = \$9,000</i> <i>Interwest GIS Support \$200/month = \$2,400</i>	27,400	26,400	42,425
100-410-4800-52116 Professional Services	2,200	2,200	4,990
100-410-4800-52117 Legal Services	-	-	-
100-410-4800-53010 City Hall Lease <i>Monthly Lease at \$10,100, Expires 12/31/2013</i>	121,100	121,300	122,123
100-410-4800-53020 Telephone	7,500	19,500	7,107
100-410-4800-53025 Electricity	11,400	11,400	9,958
100-410-4800-53026 Water	-	-	-
100-410-4800-53027 Gas	-	-	-
100-410-4800-53028 Communications	2,500	2,500	1,488
100-410-4800-54090 LAFCO Fee	1,000	1,000	2,500
100-410-4800-58100 Furniture & Equipment	300	300	988
100-410-4800-58110 Hardware / Software	200	200	-
100-410-4800-59000 Transfers Out	-	-	3,550
Total Non-Departmental/Facilities	\$ 289,800	\$ 297,300	\$ 285,643

Community Development
**Planning
Commission**

Department Information

Fiscal Year 2012/13

Overview of Department or Project services

The primary purpose and function of the Community Development Department is to oversee the implementation of Community Development programs and Planning Commission support. The Community Development organization oversees the activities of Planning, Building and Safety, Development Engineering . Their are five Planning Commissioners who are appointed by a sponsored City Council member. The Commissioners terms of service are 4 years and run concurrent with the City Council member who sponsored them.

Department Goals for FY 2012/13

Provided the opportunity for 2 City Planning Commission Meetings per month.

Accomplishments for FY 2011-12

1. Conducted Planning Commission Meetings as needed throughout the year.

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type	Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
100-430-4301 Planning Commission			
100-430-4301-51005 Stipends <i>\$75/meeting for 12 meetings for 5 Commissioners</i>	\$ 4,500	\$ 2,200	\$ 2,400
100-430-4301-52010 Office Supplies <i>\$50 per meeting for 12 meetings</i>		400	25
100-430-4301-52105 Meetings/Conferences		-	74
100-430-4301-52110 Training		-	-
100-430-4301-52113 Travel		-	-
100-430-4301-52115 Contractual Services <i>Interwest Assistant Planner at 3hrs/12 mtgs at \$80/hr = \$2,880</i>	2,900	-	-
100-430-4301-52116 Professional Services		-	-
100-430-4301-52117 Legal Services <i>3 hours/12 meetings at \$225/hour</i>	8,100	10,100	2,646
Planning Commission	\$ 15,500	\$ 12,700	\$ 5,145

Building and Safety

Department Information

FY 2012/13

Overview of Department or Project services

Building and Safety reviews building permit plans for code compliance, issues permits for commercial and residential construction and assists the public, owners, and contractors with building code questions and issues.

Department Goals for FY 2012-13

- Upgrade City website with additional educational handouts and information
- Identify and implement initiatives to improve services to the public, owners, and contractors
- Develop and maintain new permitting system to track development and provide higher quality of service.
- Implement safety education program as a service to the public.

Accomplishments for FY 2011/12

- Issued 185 new building permits with a total construction valuation of \$7,995,330 (Projected)
- Issued building permits for 30 new homes(Projected)
- Completed 2677 building inspections(Projected)

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type	Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
100-430-4310 Building and Safety			
100-430-4310-51001 Salaries <i>Administrative Analyst (Permit Processing) 100%</i>	\$ 64,500	\$ 60,000	\$ -
100-430-4310-51150 PERS Retirement	17,100	14,400	-
100-430-4310-51160 Medicare	900	600	-
100-430-4310-51162 FUI	100	100	-
100-430-4310-51164 SUI	700	700	-
100-430-4310-51200 Medical Ins.	12,000	10,000	-
100-430-4310-51201 Dental Ins.	1,800	1,800	-
100-430-4310-51202 Vision Ins.	400	400	-
100-430-4310-51204 Life Ins.	-	-	-
100-430-4310-52010 Office Supplies	1,000	1,500	542
100-430-4310-52012 Departmental Supplies	500	500	-
100-430-4310-52100 Memberships/Dues	400	400	100
100-430-4310-52110 Training	400	400	-
100-430-4310-52115 Contractual Services <i>Interwest Building Official at 10 hrs/wk for 50 wks at \$130/hr. = \$65,000</i> <i>Interwest Building Inspector at 16 hrs/wk for 50 wks at \$100/hr = \$80,000</i>	145,000	160,400	222,444
100-430-4310-52116 Professional Services	-	-	-
100-430-4310-52117 Legal Services	-	-	248
100-430-4310-58110 Hardware/Software	-	600	-
Building and Safety	\$ 244,800	\$ 251,800	\$ 223,334

Department Information

Fiscal Year 2012-13

Overview of Department or Project services

The Planning Department provides current and advanced planning services to Wildomar citizens, outside planning agencies, development community, and other Departments. The Planning Department has overall responsibility of managing the development review process as the lead department in the review and processing of private development applications. It also oversees the review and processing of all CEQA compliance functions related to development projects and City initiated projects. The Planning Department is the primary lead for processing development applications through the Planning Commission and City Council.

Department Goals for FY 2012-13

Provide the opportunity for one (1) Planning Commission meeting per month.
Continue to provide training/education opportunities for staff and the Planning Commission as general fund monies become available.
Continue to ensure high quality customer service by providing accurate and timely zoning and development related information to the public (via counter and email/phone).
Continue to update the Planning Department website with current major project information and new zoning ordinance amendment information within 30 days of the Council's second reading.
Continue to review & process all planning development applications pursuant to State law and City Ordinances.
Assist the City Manager with Economic Development meetings and opportunities.

Accomplishments for FY 2011-12

Completed the City's first Housing Element update in compliance with State law;
Conducted five (5) Planning Commission & three (3) Planning Director meetings during the fiscal year.
Responded to approximately 3,000 ± planning related inquiries (via counter, phone & emails - average of 58 contact/week).
Processed five (5) city initiated zoning ordinance amendments (accessory buildings; receive & file process; micro-breweries; plot plan EOT amendment; & self-storage/mini-warehouses) through Planning Commission and City Council.
Met with 15 potential development applicants during the fiscal year.
Completed the Wildomar Cemetery District application through Riverside County LAFCO.
Reviewed and processed 36 various planning applications/permits (Minor permits/signs, PAR's, Accessory Structures, Plot Plans, Tract/Parcel Maps & Specific Plan Amendment).

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type	Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
100-430-4320 Planning			
100-430-4320-51001 Salaries <i>Planning Director 50%</i>	\$ 55,800	\$ -	\$ -
100-430-4320-51100 Auto Allowance	2,400	-	-
100-430-4320-51105 Cell Phone Allowance	400	-	-
100-430-4320-51107 Internet Allowance	300	-	-
100-430-4320-51150 PERS Retirement	14,800	-	-
100-430-4320-51155 Social Security	-	-	-
100-430-4320-51160 Medicare	900	-	-
100-430-4320-51162 FUI	100	-	-
100-430-4320-51164 SUI	100	-	-
100-430-4320-51200 Medical Ins.	6,000	-	-
100-430-4320-51201 Dental Ins.	800	-	-
100-430-4320-51202 Vision Ins.	400	-	-
100-430-4320-51204 Life Ins.	-	-	1,610
100-430-4320-52010 Office Supplies	1,400	1,000	1,198
100-430-4320-52020 Legal Notices	4,000	6,000	4,824
100-430-4320-52105 Meetings/Conferences		-	49
100-430-4320-52115 Contractual Services <i>Interwest Assistant Planner at 15 hrs/wk or 50 wks at \$80/hr = \$60,000</i>	60,000	99,700	146,592
100-430-4320-52116 Professional Services		-	-
100-430-4320-52117 Legal Services <i>2.5 hours/wk, 52 weeks at \$225/hr.</i>	29,300	28,500	73,846
100-430-4320-58110 Hardware/Software		400	-
Planning	\$ 176,700	135,600	226,509

Department Information

Fiscal Year 2012/13

Overview of Department or Project services

The City of Wildomar uses a financial deposit based system when working on development projects for the private developer or resident. The system provides for 100% recovery of City costs associated with the developers unique project. City costs included in this effort include Planning, Legal, Building and Safety and Engineering services. These costs are directly offset by revenue. To the extent these costs are less, revenues will also be less.

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type	Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget
100-430-4330 Private Development		
100-430-4330-51001 Salaries <i>Planning Director 50%</i>	\$ 55,800	\$ -
100-430-4330-51100 Auto Allowance	2,400	-
100-430-4330-51105 Cell Phone Allowance	400	-
100-430-4330-51107 Internet Allowance	300	-
100-430-4330-51150 PERS Retirement	14,800	-
100-430-4330-51155 Social Security	-	-
100-430-4330-51160 Medicare	900	-
100-430-4330-51162 FUI	100	-
100-430-4330-51164 SUI	100	-
100-430-4330-51200 Medical Ins.	6,000	-
100-430-4330-51201 Dental Ins.	800	-
100-430-4330-51202 Vision Ins.	400	-
100-430-4330-51204 Life Ins.	-	-
100-430-4330-52010 Office Supplies		200
100-430-4330-52020 Legal Notices		500
100-430-4330-52115 Contractual Services <i>Interwest Assistant Planner at 20hrs/wk for 50 wks at \$80/hr = \$80,000</i> <i>Interwest Building Official at 16 hrs/wk for 50 wks at \$130/hr. = \$104,000</i> <i>Interwest Building Inspector at 16 hrs/wk for 50 wks at \$100/hr = \$100,000</i>	284,000	323,300
100-430-4330-52116 Professional Services		-
100-430-4330-52117 Legal Services <i>50 hours at \$225 per hour</i>	11,300	69,500
Private Development	\$ 377,300	\$ 393,500

Department Information

Fiscal Year 2012/13

Overview of Department or Project services

Development Engineering supports Planning and other City Departments throughout the entitlement (new development) process by providing professional and technical review of proposed developments, evaluation and comment on technical reports, identification of necessary on-site and off-site improvements, develops conditions of approval for grading, water quality, public works improvements and mapping requirements. Provides improvement plan and map review and performs field inspections of private development

Department Goals for FY 2012/13

- Support and actively participate in the City's development review process
- Support Planning Commission
- Enter into MOU with Flood Control regarding development review requirements and maintenance responsibilities
- Complete development impact fee update
- Assist City Manager with Economic Development Meetings and Opportunities

Accomplishments for FY 2011/12

- Supported and actively participated in the City's development review process
- Supported Planning Commission
- Closed out and winterized all expired entitlement development projects
- Completed transition of active project files, maps, and plans from the County of Riverside

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type	Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
100-430-4340 Development Engineering			
100-430-4340-52010 Office Supplies	\$ 100	\$ 500	\$ 224
100-430-4340-52012 Departmental Supplies	-	-	-
100-430-4340-52105 Meetings/Conferences	-	-	100
100-430-4340-52115 Contractual Services	1,600	8,200	25,405
<i>Interwest Engineer 12 hrs at \$130/hr = \$1,560</i>			
100-430-4340-52116 Professional Services	-	-	-
100-430-4340-52117 Legal Services	-	-	-
Development Engineering	\$ 1,700	\$ 8,700	\$ 25,729

Code Enforcement

Department Information

Fiscal Year 2012/13

Overview of Department

Code Enforcement is the prevention, investigation and enforcement of City statutes and ordinances regulating public health and safety, illegal business activities, building standards, land use, and municipal affairs in neighborhoods throughout the City. Code Enforcement works in close cooperation with the City Departments, other local and state agencies, and the community to address violations of the Wildomar Municipal Zoning and Housing Ordinances.

Goals for FY 2012/13

In conjunction with Finance, implement formal billing and collections process to increase cost recovery
Update and refine documentation and tracking system to improve case closure success rate
Update City website to include information to facilitate increase voluntary compliance on code issues
Revise City Code to assist in targeting worst code violation offenders in the City.

Accomplishments for FY 2011/12

Presented quarterly case summaries to City Council
Implemented graffiti abatement/enforcement TAGRS System

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type	Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
100-430-4350 Code Enforcement			
100-430-4350-52010 Office Supplies	1,600	1,600	1,209
100-430-4350-52012 Departmental Supplies	100	-	10
100-430-4350-52020 Legal Notices	300	300	-
100-430-4350-52115 Contractual Services	32,400	107,100	124,184
<i>Interwest Code Enforcement Officer 10 hrs/wk for 50 wks at \$60/hr = \$30,000</i>			
<i>Data Ticket Services \$200/mo = \$2400</i>			
100-430-4350-52116 Professional Services	500	-	-
100-430-4350-52117 Legal Services	9,000	7,000	9,172
<i>Case work 40 hours @ \$225/hr = \$9,000</i>			
Code Enforcement	43,900	116,000	134,575

Department Information**Fiscal Year 2012/13****Overview of Department or Project services**

Public Works is responsible for a variety of technical issues including:

- Private development entitlement and plan review
- Grading and drainage plans
- NPDES administration and compliance
- Transportation Planning and Traffic Engineering
- Encroachment permits/Right-of-Way management
- Capital Improvement Program
- Oversight and management of street and traffic signal maintenance contractors

Department Goals for FY 2012/13

- Complete implementation of the first project for the Unpaved Roadway Enhancement Program
- Design, bid, award, and construct traffic signal improvements at Clinton Keith and Hidden Springs to provide protected left turn movements.
- Design, bid, award, and construct the SB821/Safe Route to School project around Ronald Reagan Elementary and Elsinore High Schools
- Continue efforts to seek grant funding for important transportation improvement projects
- Transition remaining Lighting and Landscape and Assessment District administration from the County of Riverside
- Develop pavement management program
- Design, bid, award, and construct pavement maintenance project on Bundy Canyon Road
- Design, bid, award, and construct enhanced maintenance project on Cottonwood Canyon Road
- Complete right of way acquisition for County of Riverside Clinton Keith at I-15 Interchange Improvement Project

Accomplishments for FY 2011/12

- Completed construction of sidewalk improvements near Wildomar Elementary School using Safe Routes to School and SB821 funding
- Successfully secured \$268,000.00 in Federal Safe Routes to School funds to construct sidewalk improvements near Collier Elementary School
- Completed LED traffic light replacement project funded by Department of Energy Grant
- Prepared and issued request for proposals for Citywide Maintenance Services contract and selected consultant for next three years

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type		Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
100-450	Public Works/Engineering			
100-450-4500	Public Works			
100-450-4500-52010	Office Supplies	\$ -	\$ -	\$ 150
100-450-4500-52012	Departmental Supplies	200	200	-
100-450-4500-52016	Reproduction	-	-	-
100-450-4500-52020	Legal Notices	-	-	695
100-450-4500-52115	Contractual Services	1,000	1,000	7,748
100-450-4500-52116	Professional Services	-	-	70
100-450-4500-52117	Legal Services	200	200	2,541
100-450-4500-53024	Solid Waste	-	-	-
100-450-4500-53025	Electricity	25,000	24,800	24,800
	<i>Street Lights</i>			
100-450-4500-54060	NPDES	23,700	147,000	4,669
	<i>RCFCWCD-Santa Margarita MS4 NPDES Implementation Agreement 10%-\$20,000</i>			
	<i>RCFCWCD-Lake Elsinore TMDL Implementation Agreement 10% \$2,700</i>			
	<i>Regional WQCB - Santa Margarita MS4 Permit Annual Fee 10% -\$950</i>			
100-450-4500-58110	Hardware/Software	-	200	-
	Public Works/Engineering	\$ 50,100	\$ 173,400	\$ 40,673

Department Information

Fiscal Year 2012/13

Overview of Department or Project services

The Office of Emergency Management provides:

Effective and orderly governmental control and coordination of emergency operations in natural and man-made disaster emergencies within the scope of the City;

Develops and maintains the City's Comprehensive Emergency Operation Plan (EOP) providing emergency management planning for the entire city;

Coordinates emergency management activities, services and programs within the city, including:

- Teaching residents how to get through a disaster

- Making disaster planning assistance available to businesses, non-profits, and individuals to minimize injury and property damage

- Training and emergency simulations for the community and City Staff

Department Goals for FY 2012/13

- Provide training for disaster staffing

- Update and maintain an effective Emergency Operations Plan (EOP)

- Enhance mitigation activities

- Provide easy access of preparedness, planning, and emergency information to residents

- Enhance communications with the residents, local media, community associations and businesses

- Maintain an integrated citywide emergency communications system

- Maintain a fully equipped Emergency Operations Center

- Train and coordinate the Community Emergency Response Team (CERT)

- Ensure compliance with NIMS (National Incident Management System) and other Federal and State mandates

- Participate in an exercise with the San Onofre Nuclear Generating Station (SONGS)

- Secure satellite phones for the Emergency Operation Center (EOC)

Accomplishments for FY 2011/12

- Certified all City Staff with required FEMA IS studies

- Completed and submitted Local Hazard Mitigation Plan (LHMP) to the County

- Offered Citizens Emergency Responses Team (CERT) training

- Provided the opportunity to order individual family preparedness items

- Secured Government Emergency Telecommunications Services (GETS) cards for key emergency staff

- Trained key resident volunteers in Shelter Management

- Participated in a Functional exercise for Mass Care Shelters with the County

- Signed an agreement for the City to participate in the California Disaster Corps

- Secured two (2) 100 person Mass Care Shelter trailers

- Secured Emergency Preparedness grants totaling over \$28,000

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type	Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
100-460 Public Safety 100-460-4650 Office of Emergency Mgmt			
100-410-4610-51001 Salaries <i>Community Services Manager 30%</i>	\$ 18,800	\$ -	\$ -
100-410-4610-51100 Auto Allowance	1,400	-	-
100-410-4610-51105 Cell Phone Allowance	200	-	-
100-410-4610-51107 Internet Allowance	200	-	-
100-410-4610-51150 PERS Retirement	5,000	-	-
100-410-4610-51155 Social Security	-	-	-
100-410-4610-51160 Medicare	300	-	-
100-410-4610-51162 FUI	100	-	-
100-410-4610-51164 SUI	100	-	-
100-410-4610-51200 Medical Ins.	3,600	-	-
100-410-4610-51201 Dental Ins.	500	-	-
100-410-4610-51202 Vision Ins.	200	-	-
100-410-4610-51204 Life Ins.	-	-	1,610
100-410-4610-51208 Other Insurance	-	-	-
100-460-4650-52010 Office Supplies	4,200	4,200	1,187
100-460-4650-52105 Meetings/Conferences	-	-	-
100-460-4650-52110 Training	-	-	-
100-460-4650-52113 Travel	-	-	-
100-460-4650-52115 Contractual Services	-	18,000	12,000
100-460-4650-52116 Professional Services	-	-	83
100-460-4650-54080 Citizen Corp Expense	500	500	2,686
Office of Emergency Mgmt	\$ 35,100	\$ 22,700	\$ 17,566

Department Information**Fiscal Year 2012/13****Overview of Department**

The Wildomar Police Department is responsible for the enforcement of local, state and federal statutes, public safety, traffic enforcement and maintaining public order. The department philosophy is based on a community-policing model and our officers are encouraged to be proactive and creatively solve quality of life issues

Goals for FY 2011-12

During these budget conscious times, the Wildomar Police Department will continue to exercise fiscal responsibility. We will work with the city to keep staffing levels constant throughout the fiscal year.

The Wildomar Police Department will continue to work closely with the City Council, community groups, and all of its citizens to cooperatively address problems that may face our city in the coming year.

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type		Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
100-460-4700	Police			
100-460-4700-51010	Overtime	\$ 1,000	\$ 5,000	\$ 30
100-460-4700-52010	Office Supplies	2,500	4,000	2,606
100-460-4700-52012	Departmental Supplies	2,000	2,700	-
100-460-4700-52015	Postage Mailing	-	500	-
100-460-4700-52105	Meetings/Conferences	-	-	10
100-460-4700-52110	Training	-	19,000	-
100-460-4700-52115	Contractual Services	2,300,000	2,238,100	3,275,835
	44 hours/day x 365 days x \$131.00/hr. = \$2,103.900 plus veh costs			
100-460-4700-52116	Professional Services		-	252,048
100-460-4700-52118	Contra Expense		-	(252,048)
100-460-4700-54013	Cal ID	28,000	27,500	27,857
100-460-4700-54014	Blood Draws	18,000	18,000	17,411
100-460-4700-54015	Vehicle Towing	-	200	-
100-460-4700-54016	Exam Services	3,000	3,000	761
100-460-4700-54017	Jail Access	12,000	12,000	9,390
100-460-4700-54018	Records Mgmt System	23,000	22,100	25,757
100-460-4700-54019	Haz Mat Clean Up	-	500	-
100-460-4700-56010	Equipment Maint/Repair	500	500	49
100-460-4700-56013	Bldg Maint/ Repair	63,000	63,000	65,438
100-460-4700-56015	Prop/Equip Rental	-	400	-
100-460-4700-58000	Miscellaneous	100	100	-
	Police	\$ 2,453,100	\$ 2,416,600	\$ 3,425,145

Department Information**Fiscal Year 2012/13****Overview of Department**

Fire/EMS services are provided to the City of Wildomar through contract with Riverside County Fire.

Riverside County in turn contracts with CAL FIRE for fire protection services. This integrated, cooperative, regional fire protection system provides a seamless response capability throughout Riverside County that applies maximum fiscal benefit to all parties.

Wildomar contracts for an equivalent of 1.3 fire stations based on population, square miles within the City and response volume. The City also benefits by only paying a portion of the salary of a CAL FIRE Battalion Chief which also serves as the City Fire Chief.

Goals for FY 2012/13

Goals for the upcoming year include maintaining the response levels currently in place while being fiscally frugal with existing funds. The discussions with the County continue regarding the re-location and/or remodeling of the current fire station (Sta 61). The City also wishes to have the station and associated property conveyed to City ownership and these discussions continue. In cooperation with the Community Services Director we wish to establish an Automatic External Defibrillator program for City facilities. This device will allow for early cardiac intervention in the event of cardiac arrest while emergency services are responding. The establishment of this program will be cost neutral to the City with donated monies used for the purchase of the equipment.

Accomplishments for FY 2011/12

The County Fire Department continues to be very pleased with the relationship with the City and we continue to explore ways to improve services through cost neutral programs. One of our most proud accomplishments this past fiscal year was the establishment of a community based CPR/First Aid teaching program. These classes are offered to the public and coordinated by the Community Services Department and taught by Fire Department personnel. This program is offered at no cost to the City while providing the public and City employees an easily accessible educational program. Approximately 30 students have attended the CPR classes and another 20 have attended the First Aid classes this year. Customer service continues to be of the highest priority of the Fire Department and we continue an active relationship with the public through community service activities such as educational programs for public schools, fire station tours, and appearances at public events promoting fire safety. Wildomar and CALFIRE continue their contractual relationship for providing increased wild land fire protection in the Bundy Canyon corridor while keeping financial commitments under control.

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type	Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
100-460-4710 Fire			
100-460-4710-51208 Other Ins Premium	\$ 24,000	\$ 24,000	\$ -
100-460-4710-52115 Contractual Services	1,831,700	1,787,000	1,755,694
100-460-4710-54050 Fire Station Expenses	10,000	10,000	9,333
Fire	\$ 1,865,700	\$ 1,821,000	\$ 1,765,027

Department Information

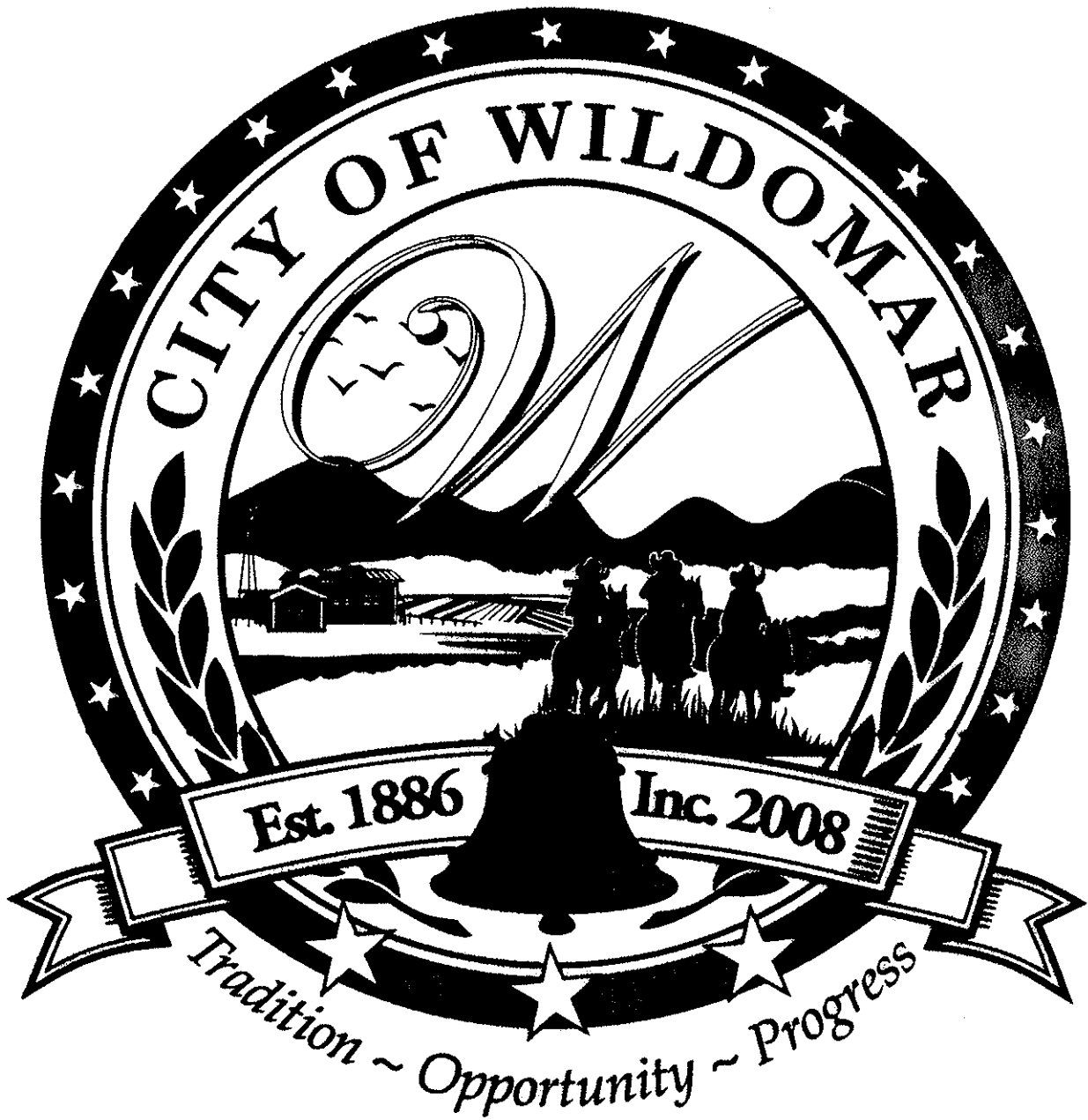
Fiscal Year 2012-13

Overview of Department

The City participates in the Southwest Communities Financing Authority which is responsible for the funding of the construction of the Animal Shelter located in Wildomar. The Authority includes the neighboring cities of Lake Elsinore, Murrieta, Canyon Lake, Temecula and portions of unincorporated Riverside County. The sheltering services as well as the field services are provided by Animal Friends of the Valley. The costs for building debt service and sheltering services are allocated between the Authority member cities on a usage basis. Currently Wildomar's usage is rated at 19% of the total facility. The costs for field services are based on a negotiated level of service unique to each city.

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type	Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
100-460-4720 Animal Control			
100-460-4720-52115 Contractual Services <i>Sheltering Costs to AFV \$166,361 less \$6,000 = \$160,361 or 13,363/mo.</i> <i>Less Animal Licensing Fees of \$80,000</i> <i>Animal Control Field Services \$5,600/month = \$67,200</i>	147,600	199,400	145,395
100-460-4720-52116 Professional Services	-	-	61,500
100-460-4720-58500 Debt Service <i>19.7% of Animal Count=\$183.339 share of Building Cost</i>	183,400	153,400	-
100-460-4720-58505 Bond Expense	-	-	-
Animal Control	\$ 331,000	\$ 352,800	\$ 206,895



Non-General Funds Revenue and Expenditures

City of Wildomar
Proposed Budget
FY 2012-13
Revenue

Revenues

Fund/Account	FY 2008-09 Audited Actuals (a)	FY 2009-10 Audited Actuals (b)	FY 2010-11 Audited Actuals (c)	FY 2011-12 Adjusted Budget (d)	FY 2012-13 Proposed Budget (e)
200 Gas Tax					
3503 Gas Tax 2103	-	-	392,717	503,000	500,000
3505 Gas Tax 2105	246,091	239,093	212,604	202,700	220,000
3506 Gas Tax 2106	150,515	147,059	133,962	123,800	130,000
3507 Gas Tax 2107	327,539	318,659	284,213	276,500	285,000
3508 Gas Tax 2107.5	12,000	6,000	6,000	6,000	6,000
3535 County Reimb.	-	-	223,539	-	600,000
3540 Grant Revenue	-	-	8,632	-	-
3800 Interest Income	5,547	579	-	-	-
3900 Transfers In (TRCP)	263,545	285,372	183,747	-	-
Gas Tax	1,005,237	996,762	1,445,614	1,112,000	1,741,000
201 Measure A					
3520 Measure A Revenue	546,084	380,106	420,539	419,000	420,000
3800 Interest Income	-	1,288	-	-	-
3850 Miscellaneous Income	-	-	136	-	-
3900 Transfers In	-	-	-	-	-
Measure A	546,084	381,394	420,675	419,000	420,000
203 TDA Fund					
3524 TDA Article 3 Rev	-	-	186,760	186,800	186,800
3800 Interest Income	-	-	-	-	-
3850 Miscellaneous Income	-	-	-	-	-
3900 Transfers In	-	-	-	-	-
TDA Fund	-	-	186,760	186,800	186,800
210 AQMD					
3900 transfers in	-	-	2,977	-	-
3510 AQMD-AB2766	35,773	35,464	34,976	35,000	35,000
3800 Interest Income	238	114	-	-	-
AQMD	36,011	35,578	37,953	35,000	35,000
250 LMD 2006-1 (Parks)					
3550 Special Assessment	-	378,934	4,361	1,200	-
3850 Miscellaneous Income	-	-	5,000	-	-
3851 Save Our Park Donation	0	-	20,076	-	-
LMD 2006-1	-	378,934	29,438	1,200	-
251 LLMD 89-1C					
3550 Special Assessment	-	-	2,317	-	-
LLMD 89-1C	-	-	2,317	-	-

City of Wildomar
Proposed Budget
FY 2012-13
Revenue

Revenues

Fund/Account	FY 2008-09 Audited Actuals (a)	FY 2009-10 Audited Actuals (b)	FY 2010-11 Audited Actuals (c)	FY 2011-12 Adjusted Budget (d)	FY 2012-13 Proposed Budget (e)
252 CSA-22					
3105 Property Tax-Secured	-	-	-	-	-
3550 Special Assessment	-	53,714	29,345	38,900	38,900
CSA-22	-	53,714	29,345	38,900	38,900
253 CSA-103 (Cervera)					
3105 Property Tax-Secured	-	-	-	-	-
3550 Special Assessment	0	310,506	139,695	140,000	140,000
CSA-103	-	310,506	139,695	140,000	140,000
254 CSA-142					
3105 Property Tax-Secured	-	-	-	-	-
3550 Special Assessment	0	77,862	30,828	31,000	31,000
CSA-142	-	77,862	30,828	31,000	31,000
280 Grants					
3540 Grant Revenue	-	-	2,333	781,500	1,957,600
<i>Permit System Carry Over-\$135,000</i>					
<i>HSGP FY 12 -\$5,000</i>					
<i>EMPG FY 12 -\$15,515</i>					
<i>SHSGP Travel - \$4,000</i>					
<i>Carry Over Grant Projects, Unexpended per CIP</i>					
<i>\$1,798,100</i>					
3900 Transfers In	-	-	3,550	-	-
Grants	-	-	5,883	781,500	1,957,600
281 SLESF (COPS Grant)					
3521 SLESF Revenue		100,773	151,774	100,000	100,000
3540 Grant Revenue	-	-	(51,545)	-	-
3800 Interest Income	-	-	-	-	-
3900 Transfers In	-	-	-	-	-
SLESF		100,773	100,229	100,000	100,000
Community Development Block Grant					
3540 Grant Revenue	-	-	-	-	85,000
3900 Transfers In	-	-	-	-	-
CDBG	-	-	-	-	85,000

Fund/Account	FY 2008-09 Audited Actuals (a)	FY 2009-10 Audited Actuals (b)	FY 2010-11 Audited Actuals (c)	FY 2011-12 Adjusted Budget (d)	FY 2012-13 Proposed Budget (e)
410 Admin Development Impact Fee (DIF)					
3560 Development Impact Fee	75,988	551,367	3,086	2,800	2,500
3800 Interest Income	344	-	-	-	-
3900 Transfers In	-	-	-	-	-
Admin DIF	76,332	551,367	3,086	2,800	2,500
420 Public Facilities DIF					
3560 Development Impact Fee	-	-	68,086	60,400	56,600
3800 Interest Income	-	-	-	-	-
3900 Transfers In	-	-	149,291	-	-
Public Facilities DIF	-	-	217,377	60,400	56,600
430 Fire Facilities DIF					
3560 Development Impact Fee	-	-	43,868	35,300	33,500
3800 Interest Income	-	-	-	-	-
3900 Transfers In	-	-	111,994	-	-
Fire Facilities DIF	-	-	155,862	35,300	33,500
440 Transportation-Roads DIF					
3560 Development Impact Fee	-	-	30,299	27,500	25,700
3800 Interest Income	-	-	-	-	-
3900 Transfers In	-	-	67,309	-	-
Trans-Roads DIF	-	-	97,608	27,500	25,700
450 Transportation-Signals DIF					
3560 Development Impact Fee	-	-	35,074	21,000	18,900
3800 Interest Income	-	-	-	-	-
3900 Transfers In	-	-	148,607	-	-
Trans-Signals DIF	-	-	183,681	21,000	18,900
460 Regional Parks DIF					
3560 Development Impact Fee	-	-	31,430	28,200	26,400
3800 Interest Income	-	-	-	-	-
3900 Transfers In	-	-	67,956	-	-
Regional Parks DIF	-	-	99,386	28,200	26,400
470 Community Center DIF					
3560 Development Impact Fee	-	-	3,055	3,300	3,000
3800 Interest Income	-	-	-	-	-
3900 Transfers In	-	-	4,425	-	-
Community Ctr DIF	-	-	7,480	3,300	3,000
480 Multi-purpose Trails DIF					
3560 Development Impact Fee	-	-	17,636	15,800	13,300
3800 Interest Income	-	-	-	-	-
3900 Transfers In	-	-	38,118	-	-
Multi - purpose Trails DIF	-	-	55,754	15,800	13,300
490 Library DIF					
3560 Development Impact Fee	-	-	16,027	17,100	15,600
3900 Transfers In	-	-	23,213	-	-
Library DIF	-	-	39,240	17,100	15,600

Non-General Funds

Expenditures

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type	Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
Gas Tax	2,681,300	1,167,500	1,092,886
Measure A	778,300	413,000	229,480
TDA Fund	-	-	79,626
AQMD	168,800	97,800	1,749
LMD 2006-1	-	-	262,197
CSA-22	38,900	38,900	41,972
CSA-103	172,500	200,900	214,937
CSA-142	32,000	32,000	35,898
Total Grants	1,839,300	926,900	83,006
SLESF	100,000	100,000	100,228
Admin DIF	1,700	16,600	640,065
Public Facilities DIF	71,200	84,900	57,000
Fire Facilities DIF	1,700	16,300	-
Trans-Road DIF	1,300	12,700	-
Trans-Signals DIF	1,000	9,700	-
Regional Parks DIF	1,300	13,000	-
Community Center DIF	200	1,500	-
Multi-Purpose Trails DIF	10,700	7,300	-
Library Dif	800	10,900	-
CDBG	85,000	-	-
Total Non General Funds	\$ 5,986,000	\$ 3,149,900	\$ 2,839,044

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type		Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
200	Gas Tax			
200-450-4500	Public Works			
200-450-4500-52010	Office Supplies	\$ 9,000	\$ 9,000	\$ 259
200-450-4500-52016	Reproduction		-	147
200-450-4500-52115	Contractual Services	880,000	877,600	780,118
	<i>Interwest and PV Maint. for Road Maintenance and to be allocated to projects as needed</i>			
200-450-4500-52116	Professional Services	1,000	700	939
200-450-4500-52117	Legal Services	5,000	5,000	10,362
200-450-4500-53024	Solid Waste	3,000	2,100	2,578
200-450-4500-53025	Electricity	16,000	15,200	-
200-450-4500-53026	Water		-	-
200-450-4500-53027	Gas		-	-
200-450-4500-53028	Communications		-	-
200-450-4500-54060	NPDES	212,900	22,400	5,400
	<i>RCFCWCD-Santa Margarita MS4 NPDES Implementation Agreement 90%-\$180,000</i>			
	<i>RCFCWCD-Lake Elsinore TMDL Implementation Agreement 90%-\$24,300</i>			
	<i>Regional WQCB - Santa Margarita MS4 Permit Annual Fee 90% - \$8,550</i>			
200-450-4500-59000	Transfers Out	-	180,000	231,993
	<i>Repayment to Rco for Transition Year Services (\$387k + 2% est. CPI, 5 years)</i>	427,300		
	<i>Cost Allocation to General Fund</i>	327,100		
	Public Works/Engineering	\$ 1,881,300	\$ 1,112,000	\$ 1,031,795
200-907	Safe Sidewalks to Schools			
200-907-4500	Public Works			
200-907-4500-52117	Legal Services		-	-
	Safe Sidewalks to Schools	-	-	-
200-908	Clinton Keith/I-15 Interchg 01 (TUMF Reimbursement)			
200-908-4500	Public Works			
200-908-4500-52115	Contractual Services	200,000	15,000	8,725
200-908-4500-52116	Professional Services		-	-
200-908-4500-52117	Legal Services		40,000	52,366
	Clinton Keith/I-15 Interchg	200,000	55,000	61,091
200-909	Bundy Canyon/Scott Rd Widen 02 (TUMF Reimbursement)			
200-909-4500	Public Works			
200-909-4500-52115	Contractual Services	250,000	500	-
200-909-4500-52116	Professional Services		-	-
	Bundy Canyon/Scott Rd Widen 02	250,000	500	-
200-910	I-15/Baxter Traf Sig 03			
200-910-4500	Public Works			
200-910-4500-52116	Professional Services	-	-	-
	I-15/Baxter Traf Sig 03	-	-	-
200-911	Grand Ave Widen 04			
200-911-4500	Public Works			
200-911-4500-52115	Contractual Services	-	-	-
	Grand Ave Widen 04	-	-	-
200-912	Palomar Widen 05			
200-912-4500	Public Works			
200-912-4500-52115	Contractual Services			-
200-912-4500-52116	Professional Services			-
	Palomar Widen 05	-	-	-
200-913	Clinton Keith Widen 08 (TUMF Reimbursement)			
200-913-4500	Public Works			
200-913-4500-52115	Contractual Services	350,000	-	-
200-913-4500-52116	Professional Services		-	-
	Clinton Keith Widen 08	350,000	-	-
	Gas Tax	2,681,300	1,167,500	1,092,886

Expenditures....

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**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type		Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
201	Measure A			
201-450	Public Works/Engineering			
201-450-4500	Public Works			
201-450-4500-52115	Contractual Services	-	-	64,230
201-450-4500-59000	Transfers Out (5% of Rev for Cost Allocation)	21,300	28,000	34,624
	Public Works/Engineering	21,300	28,000	98,854
201-901	Accessibility Imp Prog			
201-901-4500	Public Works			
201-901-4500-52115	Contractual Services	20,000	20,000	498
201-901-4500-52116	Professional Services	-	-	-
	Accessibility Imp Prog	20,000	20,000	498
201-902	Roadway Safety Imp			
201-902-4500	Public Works			
201-902-4500-52115	Contractual Services	40,000	50,000	8,056
201-902-4500-52116	Professional Services	-	-	-
	Roadway Safety Imp	40,000	50,000	8,056
201-903	Slurry Seal Prog			
201-903-4500	Public Works			
201-903-4500-52115	Contractual Services	350,000	155,000	106,060
201-903-4500-52116	Professional Services	-	-	-
	Slurry Seal Prog	350,000	155,000	106,060
201-904	Traffic Signal Prog			
201-904-4500	Public Works			
201-904-4500-52115	Contractual Services	-	-	-
201-904-4500-52116	Professional Services	-	-	-
	Traffic Signal Prog	-	-	-
201-905	Unpaved Roadway			
201-905-4500	Public Works			
201-905-4500-52115	Contractual Services	100,000	33,000	8,126
201-905-4500-52116	Professional Services	-	-	-
	Unpaved Roadway	100,000	33,000	8,126
201-906	City Wide Maint Prog			
201-906-4500	Public Works			
201-906-4500-52115	Contractual Services	247,000	127,000	7,888
201-906-4500-52116	Professional Services	-	-	-
	City Wide Maint Prog	247,000	127,000	7,888
	Measure A	778,300	413,000	229,480

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type		Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
203	TDA Fund			
203-450	Public Works/Engineering			
203-450-4500	Public Works			
203-450-4500-52115	Contractual Services		-	-
203-450-4500-59000	Transfers Out		-	-
	Public Works/Engineering		-	-
203-901	Accessibility Imp Prog			
203-901-4500	Public Works			
203-901-4500-52115	Contractual Services		-	-
203-901-4500-52116	Professional Services		-	-
	Accessibility Imp Prog		-	-
203-902	Roadway Safety Imp			
203-902-4500	Public Works			
203-902-4500-52115	Contractual Services		-	-
203-902-4500-52116	Professional Services		-	-
	Roadway Safety Imp		-	-
203-903	Slurry Seal Prog			
203-903-4500	Public Works			
203-903-4500-52115	Contractual Services		-	-
203-903-4500-52116	Professional Services		-	-
	Slurry Seal Prog		-	-
203-904	Traffic Signal Prog			
203-904-4500	Public Works			
203-904-4500-52115	Contractual Services		-	-
203-904-4500-52116	Professional Services		-	-
	Traffic Signal Prog		-	-
203-905	Unpaved Roadway			
203-905-4500	Public Works			
203-905-4500-52115	Contractual Services		-	-
203-905-4500-52116	Professional Services		-	-
	Unpaved Roadway		-	-
203-906	City Wide Maint Prog			
203-906-4500	Public Works			
203-906-4500-52115	Contractual Services		-	-
203-906-4500-52116	Professional Services		-	-
	City Wide Maint		-	-
203-917	Safe Sidewalks to Schools SB821 Phase 1			
203-917-4500	Public Works			
203-917-4500-52016	Reproduction		-	49
203-917-4500-52115	Contractual Services		-	78,300
203-917-4500-52117	Legal Services		-	960
203-917-4500-54060	NPDES		-	317
	Safe Sidewalks to Schools SB821 Phase 1		-	79,626
	TDA Fund		-	79,626
210	AQMD			
210-450	Public Works/Engineering			
210-450-4500	Public Works			
210-450-4500-52115	Contractual Services	167,000	97,000	-
210-450-4500-52116	Professional Services		-	-
210-450-4500-59000	Transfers Out	1,800	800	1,749
	AQMD	168,800	97,800	1,749

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type			Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
250	Park Assessment	LMD 2006-1			
250-410	General Government				
250-410-4610	Community Services				
250-410-4610-52010	Office Supplies			-	-
250-410-4610-52020	Legal Notices			-	1,131
250-410-4610-52115	Contractual Services			-	18,578
250-410-4610-52116	Professional Services			-	17,070
250-410-4610-52117	Legal Services			-	53,744
	Community Services			-	90,522
250-410-4611	O'Brien Park				
250-410-4611-52010	Office Supplies			-	4,369
250-410-4611-52115	Contractual Services			-	57,034
250-410-4611-53020	Telephone			-	426
250-410-4611-53025	Electricity			-	25,572
250-410-4611-53026	Water			-	30,424
250-410-4611-53028	Communications			-	-
	O'Brien Park			-	117,825
250-410-4612	Heritage Park				
250-410-4612-52010	Office Supplies			-	520
250-410-4612-52115	Contractual Services			-	19,835
250-410-4612-53020	Telephone			-	-
250-410-4612-53025	Electricity			-	400
250-410-4612-53026	Water			-	6,174
250-410-4612-53028	Communications			-	-
	Heritage Park			-	26,930
250-410-4613	Windsong Park				
250-410-4613-52010	Office Supplies			-	550
250-410-4613-52115	Contractual Services			-	17,120
250-410-4613-53020	Telephone			-	-
250-410-4613-53025	Electricity			-	305
250-410-4613-53026	Water			-	8,946
250-410-4613-53028	Communications			-	-
	Windsong Park			-	26,921
	LMD 2006-1		-	-	262,197
251	LLMD 89-1C				
251-410	General Government				
251-410-4610	Community Services				
251-410-4610-52115	Contractual Services			-	-
251-410-4610-52117	Legal Services			-	-
	General Government		-	-	-
251-450	Public Works/Engineering				
251-450-4502	Street Lights				
251-450-4502-52010	Office Supplies			-	-
251-450-4502-52020	Legal Notices			-	-
251-450-4502-52115	Contractual Services			-	-
251-450-4502-52116	Professional Services			-	-
251-450-4502-53025	Electricity			-	168
251-450-4502-53026	Water			-	-
251-450-4502-53028	Communications			-	-
	Public Works/Engineering			-	168
	LLMD 89-1C			-	168

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type		Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
252	CSA-22			
252-410	General Government			
252-410-4601	Landscape			
252-410-4601-52010	Office Supplies		-	-
252-410-4601-52115	Contractual Services		-	-
252-410-4601-53025	Electricity		-	-
252-410-4601-53028	Communications		-	-
	Landscape		-	-
252-410-4610	Community Services			
252-410-4610-52010	Office Supplies		-	-
252-410-4610-52020	Legal Notices		-	25
252-410-4610-52115	Contractual Services		-	3,004
252-410-4610-53025	Electricity		-	-
252-410-4610-53028	Communications		-	-
	General Government		-	3,029
252-450	Public Works/Engineering			
252-450-4500	Public Works			
252-450-4500-53025	Electricity		-	-
	Public Works		-	-
252-450-4502	Street Lights			
252-450-4502-52010	Office Supplies		-	-
252-450-4502-52115	Contractual Services	2,900	2,900	2,649
252-450-4502-52116	Professional Services		-	-
252-450-4502-53025	Electricity	36,000	36,000	36,294
252-450-4502-53026	Water		-	-
252-450-4502-53028	Communications		-	-
	Public Works/Engineering	38,900	38,900	38,943
	CSA-22	38,900	38,900	41,972

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type		Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
253	CSA-103			
253-410	General Government			
253-410-4601	Landscape			
253-410-4601-52010	Office Supplies		-	645
253-410-4601-52115	Contractual Services	1,100	1,200	12,518
253-410-4601-53025	Electricity		-	-
253-410-4601-53026	Water	6,000	3,300	4,728
253-410-4601-53028	Communications		-	-
	Landscape	7,100	4,500	17,890
253-410-4610	Community Services			
253-410-4610-52010	Office Supplies		-	-
253-410-4610-52020	Legal Notices		-	25
253-410-4610-52115	Contractual Services	3,400	4,500	16,020
253-410-4610-53025	Electricity		-	-
253-410-4610-53026	Water		-	-
253-410-4610-53028	Communications		-	-
	Community Services	3,400	4,500	16,045
253-450	Public Works/Engineering			
253-450-4500	Public Works			
253-450-4500-53025	Electricity		-	-
	Public Works		-	-
253-450-4501				
253-450-4501-52115	Contractual Services		-	-
253-450-4501-53026	Water		-	-
	Total		-	-
253-450-4502	Street Lights			
253-450-4502-52010	Office Supplies		-	-
253-450-4502-52115	Contractual Services	22,000	21,900	10,512
253-450-4502-52116	Professional Services	-	1,500	-
253-450-4502-53025	Electricity	140,000	168,500	170,490
253-450-4502-53026	Water		-	-
253-450-4502-53028	Communications		-	-
	Public Works/Engineering	162,000	191,900	181,002
	CSA-103	172,500	200,900	214,937

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type		Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
254	CSA-142			
254-410	General Government			
254-410-4601	Landscape			
254-410-4601-52010	Office Supplies		-	-
254-410-4601-52115	Contractual Services		-	-
254-410-4601-53025	Electricity		-	-
254-410-4601-53026	Water		-	-
254-410-4601-53028	Communications		-	-
	Landscape		-	-
254-410-4610	Community Services			
254-410-4610-52010	Office Supplies		-	-
254-410-4610-52020	Legal Notices		-	25
254-410-4610-52115	Contractual Services	4,000	4,000	4,779
254-410-4610-53025	Electricity		-	-
254-410-4610-53026	Water		-	-
254-410-4610-53028	Communications		-	-
	General Government	4,000	4,000	4,804
254-450	Public Works/Engineering			
254-450-4500	Public Works			
254-450-4500-52115	Contractual Services		-	-
254-450-4500-53025	Electricity		-	-
	Public Works		-	-
254-450-4502	Street Lights			
254-450-4502-52010	Office Supplies		-	-
254-450-4502-52115	Contractual Services		-	2,753
254-450-4502-52116	Professional Services		-	-
254-450-4502-53025	Electricity	28,000	28,000	28,340
254-450-4502-53026	Water		-	-
254-450-4502-53028	Communications		-	-
	Street Lights	28,000	28,000	31,094
	Public Works/Engineering	28,000	28,000	31,094
	CSA-142	32,000	32,000	35,898

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type		Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
280	Grants			
280-410	General Government			
280-410-4200	Administrative Services			
280-410-4200-52010	Office Supplies		-	-
280-410-4200-52115	Contractual Services		-	-
280-410-4200-52116	Professional Services		8,000	-
280-410-4200-58110	Hardware/Software		15,000	-
	Administrative Services		23,000	-
280-410-4610	Community Services			
280-410-4610-52010	Office Supplies		8,200	1,258
280-410-4610-52115	Contractual Services		4,400	-
280-410-4610-52116	Professional Services		4,200	1,075
	Community Services		16,800	2,333
280-410	General Government		39,800	2,333
280-430-4310	Community Development			
280-430-4310 Building & Safety				
280-430-4310-52010	Office Supplies		-	-
280-430-4310-52115	Contractual Services		-	-
280-430-4310-52116	Professional Services		5,000	-
280-430-4310-58110	Hardware/Software		17,000	-
	Total Building and Safety		22,000	-
280-430	Total Community Development		22,000	-
280-450	Public Works/Engineering			
280-450-4500	Public Works			
280-450-4500-52010	Office Supplies		-	-
280-450-4500-52115	Contractual Services		-	-
280-450-4500-52116	Professional Services		-	-
	Public Works/Engineering		-	-
280-907	Safe Sidewalks to Schools (Fed sr2s Caltrans)			
280-907-4500	Public Works			
280-907-4500-52010	Office Supplies		100	-
280-907-4500-52016	Reproduction		-	481
280-907-4500-52020	Legal Notices		500	637
280-907-4500-52115	Contractual Services	503,900	527,300	33,061
280-907-4500-52116	Professional Services		-	-
280-907-4500-52117	Legal Services		2,000	3,569
280-907-4500-58120	Right of Way Acquisition		60,000	-
	Safe Sidewalks to Schools	503,900	589,900	37,748

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type		Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
280-914	Street Light Replacement			
280-914-4500	Public Works			
280-914-4500-52012	Departmental Supplies		7,000	-
280-914-4500-52020	Legal Notices		100	-
280-914-4500-52115	Contractual Services	88,000	39,000	1,080
Street Light Replacement		88,000	46,100	1,080
280-915	Storm Event-Jan 2010			
280-915-4500	Public Works			
280-915-4500-52012	Departmental Supplies		100	-
280-915-4500-52115	Contractual Services		-	845
Storm Event-Jan 2010			100	845
280-916	Storm Event-Dec 2010			
280-916-4500	Public Works			
280-916-4500-52012	Departmental Supplies		100	-
280-916-4500-52115	Contractual Services		200	19,947
Storm Event-Dec 2010			300	19,947
280-917	Safe Sidewalks to Schools SB821 Phase 1			
280-917-4500	Public Works			
280-917-4500-52016	Reproduction		100	-
280-917-4500-52115	Contractual Services	323,500	54,400	-
280-917-4500-52117	Legal Services		-	-
280-917-4500-54060	NPDES		-	-
Safe Sidewalks to Schools SB821 Phase 1		323,500	54,500	-
280-919	Safe Sidewalks to Schools SB821 Phase 2			
280-919-4500	Public Works			
280-919-4500-52016	Reproduction		-	-
280-919-4500-52020	Legal Notices		-	-
280-919-4500-52115	Contractual Services	515,600	100	-
280-919-4500-52117	Legal Services		-	-
280-919-4500-54060	NPDES		-	-
Safe Sidewalks to Schools SB821 Phase 2		515,600	100	-
280-920	Safe Sidewalks to Schools SB821-Grand			
280-920-4500	Public Works			
280-920-4500-52016	Reproduction		-	-
280-920-4500-52020	Legal Notices		-	-
280-920-4500-52115	Contractual Services	268,000	200	-
280-920-4500-52117	Legal Services		-	-
280-920-4500-54060	NPDES		-	-
Safe Sidewalks to Schools SB821-Grand		268,000	200	-

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type		Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
280-921 Traffic Signal Improvement-Hidden Springs/Clinton Keith				
280-921-4500 Public Works				
280-921-4500-52016 Reproduction			-	-
280-921-4500-52020 Legal Notices			-	-
280-921-4500-52115 Contractual Services		99,000	2,500	-
280-921-4500-52117 Legal Services			-	-
280-921-4500-54060 NPDES			-	-
Traffic Signal Hidden Springs/Clinton Keith		99,000	2,500	-
280-950 Homeland Sec Grant Prog-FY11				
280-950-4610 Community Services				
280-950-4610-52010 Office Supplies			3,500	-
280-950-4610-52016 Reproduction			-	-
280-950-4610-52116 Professional Services			-	-
Homeland Sec Grant Prog-FY11			3,500	-
280-951 Homeland Sec Grant Prog-FY10				
280-951-4610 Community Services				
280-951-4610-52010 Office Supplies			1,700	1,326
280-951-4610-52016 Reproduction			-	-
280-951-4610-52116 Professional Services			1,000	-
Homeland Sec Grant Prog-FY10			2,700	1,326
280-952 Homeland Sec Grant Prog-				
280-952-4610 Community Services				
280-952-4610-52010 Office Supplies		8,200	2,300	-
280-952-4610-52113 Travel		-	10,100	879
280-952-4610-52116 Professional Services		22,900	2,400	-
Homeland Sec Grant Prog		31,100	14,800	879
280-953 EMPG FY10				
280-953-4610 Community Services				
280-953-4610-52010 Office Supplies		5,200	148,400	17,800
280-953-4610-52016 Reproduction			-	888
280-953-4610-52113 Travel			-	159
EMPG FY10		5,200	148,400	18,848
280-954 Homeland Sec Grant Prog - FY 11				
280-954-4610 Community Services				
280-954-4610-52010 Office Supplies			2,000	-
280-954-4610-52016 Reproduction			-	-
280-954-4610-52113 Travel		5,000	-	-
Homeland Security Grant FY 2011		5,000	2,000	-
Total Grants		1,839,300	926,900	83,006

**FY 2012-13
Proposed Budget
Expenditures**

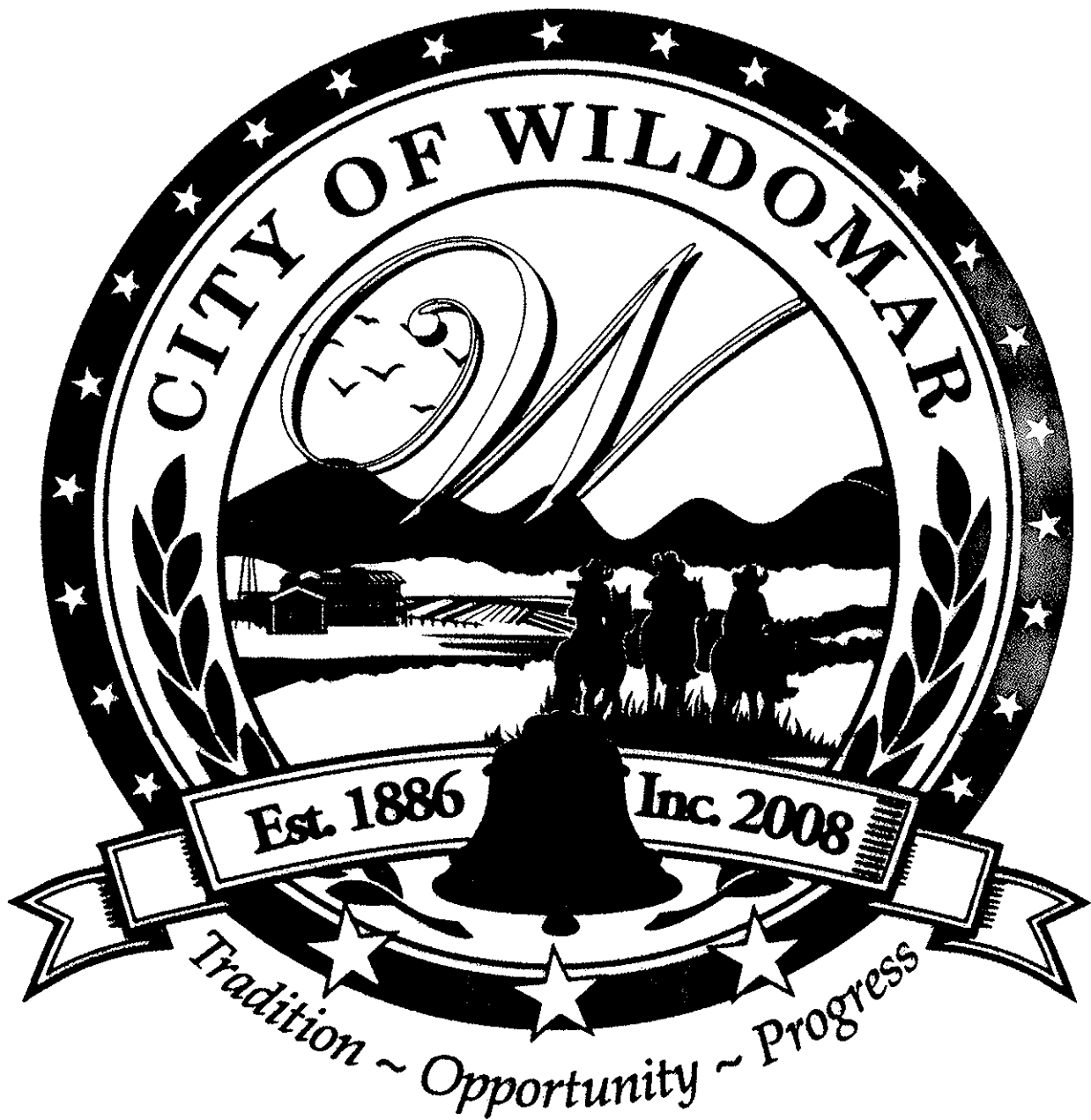
Fund or Department / Expenditure Type		Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
281	SLESF (COPS Grant)			
281-460	Public Safety			
281-460-4700	Police			
281-460-4700-52115	Contractual Services		-	-
281-460-4700-52116	Professional Services		-	-
281-460-4700-59000	Transfers Out	100,000	100,000	100,228
	SLESF	100,000	100,000	100,228
Development Impact Fee Funds (DIF)				
410	Admin DIF			
410-410	General Government			
410-410-4300	Community Dev Admin			
410-410-4300-52010	Office Supplies		-	7
410-410-4300-52020	Legal Notices		-	270
410-410-4300-52115	Contractual Services		-	-
410-410-4300-52116	Professional Services	1,500	800	-
410-410-4300-52117	Legal Services		-	-
410-410-4300-59000	Transfers Out	200	15,800	639,787
	Community Dev Admin	1,700	16,600	640,065
	Admin DIF	1,700	16,600	640,065
420	Public Facilities DIF			
420-410	General Government			
420-410-4300	Community Dev Admin			
420-410-4300-52116	Professional Services		18,600	-
420-410-4300-59000	Transfers Out (CA and 37.3% of Debt Service=\$68,400)	71,200	66,300	57,000
	Community Dev Admin	71,200	84,900	57,000
	Public Facilities DIF	71,200	84,900	57,000
430	Fire Facilities DIF			
430-410	General Government			
430-410-4300	Community Dev Admin			
430-410-4300-52116	Professional Services		10,900	-
430-410-4300-59000	Transfers Out	1,700	5,400	-
	Community Dev Admin	1,700	16,300	-
	Fire Facilities DIF	1,700	16,300	-
440	Trans-Roads DIF			
440-410	General Government			
440-410-4300	Community Dev Admin			
440-410-4300-52116	Professional Services		8,500	-
440-410-4300-59000	Transfers Out	1,300	4,200	-
	Community Dev Admin	1,300	12,700	-
	Trans-Road DIF	1,300	12,700	-

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type		Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
450	Trans-Signals DIF			
450-410	General Government			
450-410-4300	Community Dev Admin			
450-410-4300-52116	Professional Services		6,500	-
450-410-4300-59000	Transfers Out	1,000	3,200	-
	Community Dev Admin	1,000	9,700	-
	Trans-Signals DIF	1,000	9,700	-
460	Regional Parks DIF			
460-410	General Government			
460-410-4300	Community Dev Admin			
460-410-4300-52116	Professional Services		8,700	-
460-410-4300-59000	Transfers Out	1,300	4,300	-
	Community Dev Admin	1,300	13,000	-
	Regional Parks DIF	1,300	13,000	-
470	Community Ctr DIF			
470-410	General Government			
470-410-4300	Community Dev Admin			
470-410-4300-52116	Professional Services		1,000	-
470-410-4300-59000	Transfers Out	200	500	-
	Community Dev Admin	200	1,500	-
	Community Center DIF	200	1,500	-
480	Multipurpose Trails DIF			
480-410	General Government			
480-410-4300	Community Dev Admin			
480-410-4300-52116	Professional Services (CS Mgr)	10,000	4,900	-
480-410-4300-59000	Transfers Out	700	2,400	-
	Community Dev Admin	10,700	7,300	-
	Multi-Purpose Trails DIF	10,700	7,300	-
490	Library- DIF			
490-410	General Government			
490-410-4300	Community Dev Admin			
490-410-4300-52116	Professional Services		8,300	-
490-410-4300-59000	Transfers Out	800	2,600	-
	Library Dif	800	10,900	-

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type	Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
Community Development Block Grants			
TBD-410-4610 Community Services			
TBD-410-4610-52010 Office Supplies			
TBD-410-4610-52115 Contractual Services (CS Mgr)	10,000		
TBD-410-4610-52116 Professional Services			
Community Services	10,000	-	-
TBD-410 General Government	10,000		-
TBD-430-4310 Community Development			
TBD-430-4310 Code Enforcement			
TBD-430-4310-52010 Office Supplies			
TBD-430-4310-52115 Contractual Services (Interwest)	75,000		
TBD-430-4310-52116 Professional Services			
TBD-430-4310-58110 Hardware/Software			
Code Enforcement	75,000	-	-
CDBG	85,000	-	-



Wildomar Cemetery District

Proposed FY 2012-13 Budget

May 9, 2012

RESOLUTION NO. 2012-____

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE
WILDOMAR CEMETERY DISTRICT AUTHORIZING AN
ADOPTION OF THE FY 2012-13 BUDGETED REVENUES
AND EXPENSES.**

WHEREAS, the Board of Trustees have reviewed the proposed Fiscal Year 2012-13 Budget, and held a Public Hearing regarding the adoption of the budgets on May 9, 2012, as listed below:

Wildomar Cemetery District Operations Revenue	\$	254,800
Wildomar Cemetery District Operations Expenses	\$	222,100
Wildomar Cemetery District Operations Capital	\$	16,000
Wildomar Cemetery District Endowment Fund	\$	6,000

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

Section 1. The Wildomar Cemetery District Fiscal Year 2012-13 Budgets, as specified in the Staff Report and Budget Documents are hereby adopted.

PASSED, APPROVED, AND ADOPTED this 9th day of May 2012, by the following vote:

Ben Benoit, Board of Trustees Chairman

ATTEST:

Debbie Lee, District Clerk

Tom Jex, District Attorney

Wildomar Cemetery District

Department Information

Fiscal Year 2012/13

Overview of Department

Although the cemetery of over 100 years old, It formally became a district within the County of Riverside in 1955. The primary source of revenue comes from a small percentage of property taxes from parcels within the district. The district does not include all of the Wildomar City limits and does include some of the unincorporated county area of Lakeland Village. City of Wildomar residents outside of this Cemetery district are in the Elsinore or Murrieta Cemetery Districts. The district performs about 30 burials a year and is available from 7:00 am to 3:00 pm Monday thru Friday. The cemetery grounds are easily accessible after these hours and on weekends. The organization is public and serves at the pleasure of the residents of the district. Policy direction is provided by the Board of Trustees (5).

The Board is supported by the General Manager and advised by the District's Attorney, who implement the Board's policy directions. After several months of discussion and administrative process, the District became a Subsidiary District of the City of Wildomar on

Accomplishments of Fiscal Year 2011/12

Successfully transitioned to merge with the City of Wildomar.

Provided over 25 interment services.

Hosted a Memorial Day event with over 500 attendees.

Reduced costs as the new board of Trustees votes to decline per meeting stipends and cuts scheduled meeting frequency by 50%.

Revised Fiscal Policies, Controls and Engaged External Auditors with Government Accounting Experience.

Department Goals for FY 2012/13

Complete Organizational Transition

Maintain Grounds to Community Standards

Maximize use of equipment through effective maintenance

Complete Master Plan for Facilities and Fencing

Upgrade Website

Provide an Information Kiosk and Increased areas for reflection.

Wildomar Cemetery District
Proposed Budget
FY 2012-13
Revenue

Revenues

Fund/Account	FY 2011-12 Adjusted Budget	FY 2012-13 Proposed Budget
300 Wildomar Cemetery District		
3104 Pass Through Payment	\$ -	\$ -
3105 Property Tax-Secured	200,000	205,000
3106 Property Tax-Unsecured	15,000	1,700
3107 Property Tax-Prior Year	1,000	1,000
3108 Property Tax-HOPTR	900	900
XXXX Property Tax-Prior Supplemental	100	100
XXXX CA Mandated Reimbursement	500	500
3536 Endowment	-	-
3800 Interest Income - Investments	1,400	1,400
3800 Interest Income- Endowment	200	200
3850 Miscellaneous Income	73,000	50,000
3900 Transfers in	1,208,800	-
Wildomar Cemetery District	\$ 1,500,900	\$ 260,800

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type		Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
300-470-4725-51001 Salaries		\$ 72,000	\$ 72,700	\$ -
300-470-4725-51150 PERS Retirement		17,900	15,000	-
300-470-4725-51155 Social Security		-	4,200	-
300-470-4725-51160 Medicare		1,000	1,000	-
300-470-4725-51162 FUI		100	-	-
300-470-4725-51164 SUI		100	-	-
300-470-4725-51200 Medical Ins.		24,000	24,000	-
300-470-4725-51201 Dental Ins.		2,800	2,800	-
300-470-4725-51202 Vision Ins.		2,000	2,000	-
300-470-4725-51204 Life Ins.		-	-	-
300-470-4725-51205 STD & LTD Ins.		-	-	-
300-470-4725-51207 General Liab Premium		500	500	0
300-470-4725-51208 Other Ins Premium		-	-	-
300-470-4725-52010 Office Supplies		1,200	9,600	-
Supplies \$100/month				
300-470-4725-52012 Departmental Supplies		8,200	20,400	0
Vases - \$1,000				
Polyguard Containers - \$5,000				
Fuel for Equipment (\$100/mo (20 gal each vehicle)				
Sprinkler Upgrade Program (\$1,000)				
300-470-4725-52016 Reproduction		100	-	-
300-470-4725-52020 Legal Notices		-	-	-
300-470-4725-52100 Memberships/Dues		200	1,400	-
300-470-4725-52105 Meetings/Conferences		200	-	-
300-470-4725-52110 Training		200	-	-
300-470-4725-52113 Travel		200	-	-
300-470-4725-52115 Contractual Services		1,300	900	-
Weed Spraying - \$500				
Alarm Services - \$800				
300-470-4725-52116 Professional Services		73,300	58,900	-
City Administrative Support (\$4,000 / mo)				
LSL External Auditors \$3,600				
Accounting Support (4hrs/wk x 52 wks x \$80/hrs) = \$16,640				
Master Plan Study (\$5,000)				
300-470-4725-52117 Legal Services		2,700	6,000	-
Agenda, Contract Review (1 hour/mo @ \$225/hr = \$2700)				
300-470-4725-53020 Telephone		2,100	1,800	-
300-470-4725-53024 Solid Waste		1,500	1,500	-
300-470-4725-53025 Electricity		1,800	1,800	-
300-470-4725-53026 Water		12,000	16,500	-
300-470-4725-53027 Gas		-	-	-
300-470-4725-54010 Uniforms		1,900	1,900	-
Cintas \$35/wk x 52 wks = \$1,820				
300-470-4725-56013 Bldg Maint/Repair		500	7,500	-
300-470-4725-56015 Prop/Equip Rental		-	1,400	-
300-470-4725-58000 Miscellaneous (Mower)		10,000	-	-
300-470-4725-58110 Hardware/Software		300	10,000	-
Total Cemetery Operations		\$ 238,100	\$ 261,800	\$ -

